



WASATCH COUNTY FIRE PROTECTION SPECIAL SERVICE DISTRICT

FIREBOARD MEETING MINUTES

Tuesday, June 9, 2026 • 3:30 PM MST

25 N Main Street
Heber City, Utah 84032

Councilmembers in Attendance: Colleen Bonner, Erik Rowland, Kendall Crittenden, Luke Searle, Fire Board Chair Spencer Park.

Absent: Mark Nelson and Michael Murphy

Staff Present: Chief Eric Hales, Clair Provost, Jason Provost, Assistant Chief / Operations: Assistant Chief/Director of EMS; Troy Morgan, Battalion Chief / Fire Warden: Stacy Carpenter, Deputy Chief Financial Officer; Sarah Kodric, Administration; Kierstan Smith, CPA.

Staff Absent: None.

CALL TO ORDER

Chair Park called the Wasatch County Fire Protection Special Service District Board Meeting to order on Tuesday, June 9, 2026, at 3:32 pm.

APPROVAL OF MEETING MINUTES

Chair Park reported that the first item on the agenda was to approve the regular meeting minutes of May 12, 2026.

A motion was made by Councilmember Colleen Bonner to approve May 12, 2026, regular meeting minutes as presented. The motion was seconded by Councilmember Luke Searle and passed unanimously..

APPROVAL OF WARRANTS

The warrants totaled \$1,774,894.46.

Chief Hales explained that a correction had been made to the warrant report due to an issue with the accounting system. Significant expenditures included approximately \$550,000 for training tower materials and approximately \$28,000 for the Hideout building permit.

A motion was made by Councilmember Kendall Crittenden to approve the warrants in the amount of \$1,774,894.46 as presented. The motion was seconded by Councilmember Erik Rowland and passed unanimously.

CHIEF'S REPORT:

2026 Year to Date: May 2026

Chief Hales reported that the District responded to approximately 300 calls for service during May, with the majority being medical calls.

Chief Hales informed the Board of the passing of retired Captain Lynn Greer, who retired from the District in 2023 and most recently served with the Jordanelle Special Service District. District personnel assisted the family during funeral services and transported Captain Greer to the cemetery using the District's restored Mack apparatus.

Chief Hales reported several fire incidents during the month, including a storage unit fire involving maintenance work on a motorcycle. The District also responded to two fatal incidents, including a bicycle accident and a motor vehicle crash.

Chief Hales noted that the District recently held a promotional pinning ceremony recognizing newly promoted Battalion Chiefs, Captains, and Engineers.

Donation: Lynn Robert King Estate

Chief Hales reported that, following approval of Resolution 26-02 during a special meeting, approximately \$41,000 from the Lynn Robert King Estate had been transferred to the District. Additional estate distributions are anticipated and may total between \$400,000 and \$500,000.

The Board discussed future options for utilizing the donation, including scholarship programs, firefighter support initiatives, and other projects that would honor Mr. King's legacy.

DISCUSSION AND POSSIBLE APPROVAL OF CAPITAL ENGINE PURCHASE MOVE FROM 2027 TO 2026:

Chief Hales reported on the opportunity to accelerate the purchase of a capital engine originally scheduled for 2027. Staff recommended moving the purchase forward to 2026 to take advantage of current production timelines and operational needs.

A motion was made by Councilmember Colleen Bonner to approve moving the capital engine purchase from 2027 to 2026. The motion was seconded by Councilmember Erik Rowland and passed unanimously.

DISCUSSION AND POSSIBLE ACCEPTANCE OF THE 2025 AUDIT REPORT:

representatives from Squire & Company presented the District's 2025 audited financial statements.

The auditors reported that the financial statements fairly present the financial condition of the District in all material respects. No material weaknesses or significant deficiencies were identified in the District's internal controls, and the District was found to be in compliance with applicable state audit requirements.

The auditors commended District staff for maintaining organized and transparent financial records throughout the audit process.

A motion was made by Councilmember Erik Rowland to accept the 2025 Audit Report as presented. The motion was seconded by Councilmember Kendall Crittenden and passed unanimously.

DISCUSSION AND POSSIBLE AWARD OF MUNICIPAL ADVISORY SERVICES AGREEMENT:

Chief Hales reviewed the results of the Request for Proposals for Municipal Advisory Services. Three proposals were received and evaluated.

After review of qualifications, references, and pricing, staff recommended selecting Crew Municipal Advisors. The firm was determined to provide the best value and would assist the District with future financing and bond issuance planning related to capital projects, including future station construction.

A motion was made by Councilmember Colleen Bonner to award the Municipal Advisory Services Agreement to Crew Municipal Advisors. The motion was seconded by Councilmember Erik Rowland and passed unanimously.

FIRE ADVISORY COMMISSION UPDATE

Chief Hales reported that the next Fire Advisory Commission meeting is scheduled for **August 6, 2026** as part of the Commission's regular quarterly meeting schedule.

OTHER

None.

CLOSED SESSION

None.

ADJOURN MEETING

A motion was made by Councilmember Colleen Bonner to adjourn the meeting. The motion was seconded by Councilmember Erik Rowland and passed unanimously.

The meeting adjourned at approximately 3:47 pm.