

Wasatch County Parks & Recreation SSD #21
Board Meeting
December 9, 2025
Approved Minutes

Attendance:

Kendall Crittenden, Chairman
Karl McMillan, Vice-Chairman
Colleen Bonner, Board Member
Mark Nelson, Board Member
Spencer Park, Board Member
Erik Rowland, Board Member
Luke Searle, Board Member

Heath Coleman, Director
Erik Lappe, Facilities Manager
Taylor Baker, Program Director
Jennifer Bowman, Marketing Coordinator
Laurie Duke, Admin. Assistant
Dustin Grabau, County Manager
Jamison Farr, IT Specialist

Kendall Crittenden called the meeting to order at 3:05 p.m.

Public Issues for future meetings:

Kendall asked if there were any Public Issues for future meetings. Luke asked about the schedule and frequency of the Parks & Recreation Board Meetings for 2026. Dustin responded that the plan right now is to have Parks & Recreation and Solid Waste meet on the first Wednesday of the month. Dustin will bring the resolution to next week's meeting for approval.

Governing Board issues for future meetings:

Kendall asked if there were any Governing Board issues for future meetings. There were none.

Public Comment:

Kendall asked if there were any public comments. There were none.

Minutes – November 12, 2025:

Heath presented the minutes for November 12, 2025. Kendall asked if there were any corrections or additions. There were none. Karl McMillan made a motion to approve the minutes for November 12, 2025. Mark Nelson seconded the motion. Motion passes with the following vote:

AYE:	Kendall Crittenden
AYE:	Karl McMillan
AYE:	Colleen Bonner
AYE:	Mark Nelson
AYE:	Spencer Park
AYE:	Erik Rowland
AYE:	Luke Searle

Warrants:

Heath presented the warrants from November 6, 2025 through December 3, 2025 in the amount of \$86,228.62. Heath mentioned that the payment of \$5,000. to Green Source is for fall fertilizer. He explained we fertilize four times a year and the quality and look of our turf is great for what we pay. Kendall asked about the \$600. to Mid-Utah Radio. Heath said that it is for sponsorship and advertising and that we also do some trade with

them. They advertise across the whole Wasatch front. Luke asked if the per diem and mileage for the PRCA convention included registration. Heath answered that it did not include the registration. PRCA Convention registration was shown in the first item of the warrants. Karl McMillan made a motion to approve the warrants from November 6, 2025 through December 3, 2025 in the amount of \$86,228.62. Luke Searle seconded the motion. Motion passes with the following vote:

AYE: Kendall Crittenden
AYE: Karl McMillan
AYE: Colleen Bonner
AYE: Mark Nelson
AYE: Spencer Park
AYE: Erik Rowland
AYE: Luke Searle

Veterans Recreation Center Pass:

Heath reminded the Board that at our last meeting, Pam Patrick an advocate for veterans, asked that this item be put on our agenda. Heath proposed that we offer a perpetual free annual pass to any Wasatch County veteran. This pass would be for the veteran only, not their family. Kendall asked if they would just have to show proof of their credentials when they sign up and Heath answered that was correct.

Spencer Park made a motion to approve the Parks & Recreation Director to issue Recreation Center annual passes to veterans and active military personnel. The qualifications will be at the discretion of the Parks & Recreation Director. Karl McMillan seconded the motion. Motion passes with the following vote:

AYE: Kendall Crittenden
AYE: Karl McMillan
AYE: Colleen Bonner
AYE: Mark Nelson
AYE: Spencer Park
AYE: Erik Rowland
AYE: Luke Searle

Discussion/Consideration of Resolution 25-06 – Approval of a Cost of Living and Salary Adjustment for County Elected and Executive Officer Positions:

Heath presented Resolution 25-06 – Approval of a Cost of Living and Salary Adjustment for County Elected and Executive Officer Positions. There was some discussion on this resolution, and it was noted that in the last paragraph on page 1, Parks & Recreation Director and Assistant Director were not listed. Erik also noted that on the first line of page 2, the date needed to be changed to December 31, 2025. Dustin recommended that the Board approve Resolution 25-06 with those revisions.

Erik Rowland made a motion to approve Resolution 25-06 with revisions to include Parks & Recreation Director and Assistant Director in the last paragraph on page 1, and the date be amended to December 31, 2025, on the first line of page 2. Karl McMillan seconded the motion. Motion passes with the following vote:

AYE: Kendall Crittenden
AYE: Karl McMillan
AYE: Colleen Bonner
AYE: Mark Nelson
AYE: Spencer Park
AYE: Erik Rowland
NAY: Luke Searle

Director's Report:

Heath reported that we will not be doing Truth in Taxation when we reconvene at the Public Hearing at 6:00 p.m., as we had previously published. He stated that working with the Parks & Recreation Staff and Dustin they have managed to make the numbers work without doing a property tax increase this year. Heath will present the new 2026 Budget numbers at the Public Hearing. The Board thanked Heath for making the necessary changes to the budget so that we do not have to do Truth in Taxation this year.

Kendall asked if there were any other questions or comments. There were none.

Karl McMillan made a motion to continue this meeting at 6:00 p.m. for the Public Hearing. Colleen Bonner seconded the motion. Motion passes with the following vote:

AYE:	Kendall Crittenden
AYE:	Karl McMillan
AYE:	Colleen Bonner
AYE:	Mark Nelson
AYE:	Spencer Park
AYE:	Erik Rowland
AYE:	Luke Searle

Meeting was stopped at 3:24 p.m. and will be reconvened at 6:00 p.m. for the Public Hearing.

Public Hearing Portion of Board Meeting

Attendance:

Kendall Crittenden, Chairman
Karl McMillan, Vice-Chairman
Colleen Bonner, Board Member
Spencer Park, Board Member
Erik Rowland, Board Member
Luke Searle, Board Member

Heath Coleman, Director
Erik Lappe, Facilities Manager
Taylor Baker, Program Director
Jennifer Bowman, Marketing Coordinator
Laurie Duke, Admin. Assistant
Jamison Farr, IT Specialist

Excused:

Mark Nelson, Board Member

Kendall Crittenden reconvened the Parks & Recreation SSD #21 Board Meeting Public Hearing portion at 6:17 p.m.

Discussion/Consideration of Resolution 25-02 – Amend the 2025 Wasatch County Parks & Recreation SSD #21 Budget:

Heath reported that the approximate cost of \$300,000. for the LED changeover for the Recreation Center, the Event Center, and the Outdoor Arena that was approved back in June, was not in our 2025 Budget. Heath is optimistic that we will be able to cover a majority of this with the rebates from Heber Light & Power and funds from new growth.

He also reported that the charge for \$111,000. is for the skatepark renovation. That project was started last year and finished this spring. We received \$75,000. last year from the Tap Tax Grant and will receive

\$100,000. from the Tap Tax Grant this year. All in all, Heath and Randy Bates, our Finance Director, project that we will be approximately \$135,000. over budget. They believe that once all revenues come in, we will be very close to erasing that deficit. He said that they worked very hard to accomplish this in different areas, one through some salary savings, including not hiring an assistant director until 2026.

Kendall asked the Board if there were any questions about the amended budget. There were none.

Kendall opened up the Public Hearing for public comment on this item. Kendall asked Randy if he had anything to add and he did not. There were no public comments, so Kendall closed this portion of the public hearing.

Karl McMillan made a motion to approve Resolution 25-02 to amend the 2025 Wasatch County Parks & Recreation SSD #21 Budget. Spencer Park seconded the motion. Motion passes with the following vote:

AYE:	Kendall Crittenden
AYE:	Karl McMillan
AYE:	Colleen Bonner
AYE:	Spencer Park
AYE:	Erik Rowland
AYE:	Luke Searle
ABSENT:	Mark Nelson

Discussion/Consideration of Resolution 25-03 - Truth in Taxation – Authorize increasing the property tax rate from .000157 to .000172 in excess of the 2025 certified tax rate so as to increase revenue over and above revenue increases for growth, in the fund by \$270,429.:

Heath reported that we will forego Truth in Taxation this year. Heath explained that last night and this morning he met with Dustin, and they were able to find the funds so we will not do Truth in Taxation this year. The Board was pleased with this decision and thanked them for finding a solution that did not involve a tax increase.

Discussion/Consideration of Resolution 25-04 – Adopt the 2026 Wasatch County Parks & Recreation SSD #21 Budget and to authorize budget policies regarding the carrying forward of funds and future amending of the budget:

Heath presented the projected 2026 Budget. There is a \$700,000. increase from our budget last year. He explained it was a banner year for Parks & Recreation. The district is growing, all of our events are growing, programming is growing and that causes our budget to increase. Heath stated that \$243,000. of that will go to hiring a full-time mechanic and a full-time Event Center Staff member. Our 2026 Budget is projected at \$7,542,866.20 revenue total with the expenditure total the same for a balanced budget.

Kendall asked the Board if there were any questions on the 2026 Budget. There were none.

Kendall opened the Public Hearing for comment on this item. There were no public comments, so Kendall closed this portion of the public hearing.

Luke expressed his appreciation for all of Heath and Dustin's work, in finding a solution to keep doing all the amazing things that Parks & Recreation does and present a balanced budget without raising property taxes.

Luke Searle made a motion to approve Resolution 25-04 to adopt the 2026 Wasatch County Parks & Recreation SSD #21 Budget. Karl McMillan seconded the motion. Motion passes with the following vote:

AYE: Kendall Crittenden
AYE: Karl McMillan
AYE: Colleen Bonner
AYE: Spencer Park
AYE: Erik Rowland
AYE: Luke Searle
ABSENT: Mark Nelson

Discussion/Consideration of Resolution 25-05 – To adopt the 2026 Wasatch County MOU Budget and to authorize budget policies regarding the carrying forward of funds and future amending of the budget:

Heath explained that this is a facility maintenance agreement between the County and the Parks & Recreation District where everything is catalogued and shows who is responsible for what. This is funded through TRT and the total appropriations for 2026 are \$872,849. The goal is to spend about half on immediate needs and accrue half for future repairs and replacement.

Kendall asked the Board if they had any questions on this 2026 MOU Budget. There were none.

Kendall opened the Public Hearing for comment on this item. There were no public comments, so Kendall closed this portion of the public hearing.

Colleen Bonner made a motion to approve Resolution 25-05 to adopt the 2026 Wasatch County MOU Budget. Karl McMillan seconded the motion. Motion passes with the following vote:

AYE: Kendall Crittenden
AYE: Karl McMillan
AYE: Colleen Bonner
AYE: Spencer Park
AYE: Erik Rowland
AYE: Luke Searle
ABSENT: Mark Nelson

Kendall asked if there were any other questions or comments. There were none.

Spencer Park made a motion to adjourn. Karl McMillan seconded the motion. Motion passes with the following vote:

AYE: Kendall Crittenden
AYE: Karl McMillan
AYE: Colleen Bonner
AYE: Spencer Park
AYE: Erik Rowland
AYE: Luke Searle
ABSENT: Mark Nelson

Board Meeting/Public Hearing was adjourned at 6:30 p.m.