



WASATCH COUNTY COUNCIL MEETING MINUTES

MINUTES FOR DECEMBER 03, 2025

THE WASATCH COUNTY COUNCIL MET IN REGULAR SESSION LIVE AND BY ON-LINE WEDNESDAY, DECEMBER 03, 2025, IN THE WASATCH COUNTY COUNCIL CHAMBERS LOCATED IN THE WASATCH COUNTY ADMINISTRATIVE BUILDING AT 25 NORTH MAIN, HEBER CITY, UTAH 84032

A video recording of the meeting may be viewed by using the Wasatch County Website (<https://docs.wasatch.utah.gov/OnBaseAgendaOnline/>) and selecting the desired meeting.

CALL TO ORDER

(VIDEO TIME STAMP: 00:00:06)

- A. **SUMMARY:** The meeting was called to order at 4:00 P.M. by Councilmember McMillan with the following members in attendance:

COUNCILMEMBER	PRESENT	ABSENT
Karl McMillan (Council Chair & Seat F Councilmember)	☒	☐
Erik Rowland (Council Vice Chair and Seat C Councilmember)	☒	☐
Luke Searle (Seat A Councilmember)	☒	☐
Colleen Bonner (Seat B Councilmember)	☒	☐
Kendall Crittenden (Seat D Councilmember)	☒	☐
Mark Nelson (Seat E Councilmember)	☐	☒
Spencer Park (Seat G Councilmember)	☒	☐

PRAYER/REMARKS

(VIDEO TIME STAMP: 00:00:37)

- A. **SUMMARY:** A prayer was provided by Councilmember Crittenden.
- i. **ACTION TAKEN:** No official action was taken.

PLEDGE OF ALLEGIANCE

(VIDEO TIME STAMP: 00:01:36)

- A. **SUMMARY:** The Pledge of Allegiance was led by Councilmember Park.
- i. **ACTION TAKEN:** No official action was taken.

PUBLIC COMMENT

(VIDEO TIME STAMP: 00:02:14)

- A. **SUMMARY:** Councilmember McMillan asked if there were any members of the public who wanted up to 3 minutes to provide public comments to the Council on any item not on the agenda.
- Pam Patrick: Request Councilmembers speak into microphones during meetings.
- i. **ACTION TAKEN:** No official action was taken.

CALL FOR AGENDA ITEMS

(VIDEO TIME STAMP: 00:02:57)

- A. **SUMMARY:** Councilmember McMillan asked if there were any topics to be added as a future agenda item. No requests were made.
- i. **ACTION TAKEN:** No official action was taken.

APPROVAL OF MINUTES

(VIDEO TIME STAMP: 00:03:16)

1. APPROVAL OF MINUTES – NOVEMBER 19, 2025

(VIDEO TIME STAMP: 00:03:16)

- A. **SUMMARY:** Councilmember McMillan asked if there were any changes requested to the November 19, 2025, Draft Minutes. Councilmember Crittenden requested item one under public hearing add language to action to indicated 4 acres.

NOTE: Councilmember Nelson joined the meeting.

- i. **ACTION TAKEN:** Councilmember Crittenden made a motion to “**approve the minutes for November 19, 2025 council meeting with the correction**” Councilmember Bonner seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☐
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☒

COUNCIL ITEMS

(VIDEO TIME STAMP: 00:05:06)

1. BOARD OF EQUALIZATION 6TH ROUND CONSIDERATION – JERRY JONES

(VIDEO TIME STAMP: 00:05:06)

- A. **SUMMARY:** Jerry Jones, representative from the Wasatch County Clerk's Office, presented the 6th round of board of equalization appeals. The total difference in market value is \$28,336,513.

- i. **ACTION TAKEN:** Councilmember McMillan made a motion to **"accept 6th round consideration as presented."** Councilmember Rowland seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☒
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☐

2. BOARD OF EQUALIZATION ASSESSOR ADJUSTMENT CONSIDERATION – JERRY JONES

(VIDEO TIME STAMP: 00:11:28)

- A. **SUMMARY:** Jerry Jones, representative from the Wasatch County Clerk's Office, explained that assessor adjustments are discoveries made by the assessor's office for mistakes, errors, or oversights. Jerry explained the error on parcel number 00-0020-9422 was the initial market value was as if the parcel was buildable, but zoning codes do not allow parcel to be built on which changes the market value resulting in a credit of \$1,311.03. Jerry also explained the error on parcel number 00-0020-7895 was due to incorrect square footage resulting in a credit of \$306.79.

- i. **ACTION TAKEN:** Councilmember Park made a motion to **"approve the board of equalization assessor adjustments"** Councilmember McMillan seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☒
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☐

3. DISCUSSION ON PROCESSING LATE PROPERTY TAX APPEAL REQUEST– JERRY JONES

(VIDEO TIME STAMP: 00:14:23)

- A. **SUMMARY:** Jerry Jones, representative from the Wasatch County Clerk's Office, invited Jon Woodard from the County Attorney's Office to explain the process. Jon explained that the intentions are to authorize the Clerk's Office to review requests to reopen the board of

adjustments for curing late appeals. The Clerk's Office will do an initial evaluation of the criteria to determine if a late appeal can be considered. If a late appeal can be considered it would be brought back to the council to consider reopening the board of equalization and follow the process of an appeal. If an application does not meet the criteria a letter will be sent to the applicant, and their next option is filing with the state tax commission.

- i. **ACTION TAKEN:** Councilmember Park made a motion to **"authorize the Clerk Auditors Office to make these considerations according to state law as timely as possible."** Councilmember Rowland seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☒
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☐

4. REVIEW AND APPROVAL OF WASATCH COUNTY'S RECORDS MANAGEMENT AND DATA PRIVACY PROGRAM – DON WOOD

(VIDEO TIME STAMP: 00:26:44)

- A. **SUMMARY:** Don Wood, Wasatch County IT Director explained that minor scrivener errors had been corrected since November 19th, 2025. The policy is still being reviewed by the attorney's office. Don also mentioned that a report would be given to the state for compliance with state code.

- i. **ACTION TAKEN:** Councilmember Bonner made a motion to **"approve the Wasatch County's Records Management and Data Privacy Program condition to be reviewed and minor changes by the attorney's office."** Councilmember Crittenden seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☒
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☐

5. DISCUSSION AND DIRECTION OF THE LUNDIN CONSERVATION EASEMENT – COLLEEN BONNER

(VIDEO TIME STAMP: 00:29:26)

- A. **SUMMARY:** Councilmember Bonner explained that the pending conservation easement agreement had changed significantly since Wasatch County and Midway City had reviewed in late 2024. In the previously proposed agreement, the City and the County would purchase

the easement but would delay recording the agreement for 3 years and wouldn't have collateral. Midway City attorney and Wasatch County attorney recommended having collateral in the way of water rights and that the water rights would be held in escrow. Since then, Wendy Fisher from Utah Open Lands has drafted a new agreement. Council recommended staff review the proposed agreement and bring it back to council with an explanation of changes at the next regular meeting on December 17th if possible. Council also recommended a meeting between Utah Open Lands, the Lundin Family, Midway City, Wasatch Open Lands Board members, and Wasatch County Attorney's Office meet to discuss the agreement after staff does an initial review. The council also expressed support for the conservation easement and the value of it to the community.

- i. **ACTION TAKEN:** No official action was taken.

6. DISCUSSION AND CONSIDERATION OF THE JORDANELLE RIDGE OPEN SPACE CONSERVATION EASEMENT APPROVAL – DUSTIN GRABAU **(VIDEO TIME STAMP: 00:39:33)**

- A. **SUMMARY:** Dustin Grabau, Wasatch County Manager, explained that the county had received recommendations for amendments to the Jordanelle Ridge Open Space Conservation Easement Agreement from Summit Land Conservancy. Dustin explained that additions to the proposed agreement are specifying the terms of the agreement, adding conservation values, and stating the purpose of the easement is to protect the value. Council recommended meeting with the same subcommittee that met a few weeks ago to go over each point recommended by Summit Land Conservancy.

- i. **ACTION TAKEN:** No official action was taken.

7. DISCUSSION AND DIRECTION ON THE REVIEW OF THE 2026 TENTATIVE BUDGET – HEBER LEFGREN **(VIDEO TIME STAMP: 00:56:22)**

- A. **SUMMARY:** Heber Lefgren, Wasatch County Assistant Manager, explained that On November 5, Wasatch County Clerk-Auditor's Office and Manager's Office presented the tentative budget for 2026. During the November 12th work meeting and the November 19th General Meeting, the Manager's Office provided an in-depth review of the budget and changes from the 2025 adopted budget. Based on feedback from the Council, further discussion is desired regarding the use of the Transient Room Tax Fund and potentially other matters relating to the 2026 tentative budget.

NOTE: Mark Nelson was excused from the meeting during this item.

- i. **ACTION TAKEN:** No official action was taken.

COUNCIL/BOARD REPORTS

(VIDEO TIME STAMP: 01:13:12)

- A. **SUMMARY:** Councilmember McMillan asked if there were any council/board report to be presented.

Councilmember Rowland provided the following report:

- Great Thanksgiving Dinner

Councilmember Bonner provided the following report:

- USACCC Conference update

Councilmember Crittenden provided the following report:

- BOE members (the council) will need to take 4 days of training before the BOE season in 2026
- USACCC/UAC update
- CJCC Update

Councilmember Park provided the following report:

- Public Lands update

- i. **ACTION TAKEN:** No official action was taken.

MANAGER'S REPORT

(VIDEO TIME STAMP: 01:21:27)

- A. **SUMMARY:** Councilmember McMillan asked if there were any manager's report to be presented. Dustin Grabau, Wasatch County Manager indicated there were no reports.

- i. **ACTION TAKEN:** No official action was taken.

CLOSED SESSION – AS NEEDED

(VIDEO TIME STAMP: 01:21:36)

- A. **SUMMARY:** Councilmember McMillan indicated that there was a need for a closed session this evening regarding: Purchase, Exchange or Lease of Property; and the character, professional competence, or physical or mental health of an individual.

- i. **ACTION TAKEN:** Councilmember Crittenden made a motion to **"go into Closed Session to discuss personnel and property acquisition."** Councilmember Bonner seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☐	☒
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☒	☐

- ii. **ACTION TAKEN:** The County Council met in a Closed Session at 5:25PM to discuss: Purchase, Exchange or Lease of Property. The individuals present for this portion of the Closed Session meeting were:

- **Council Members:** McMillan, Rowland, Searle, Bonner, Crittenden, Park

- **Others:** Dustin Grabau, Wendy McKnight, Jon Woodard, Heber Lefgren,
- iii. **ACTION TAKEN:** The County Council met in a Closed Session at 5:53PM to discuss: The character, professional competence, or physical or mental health of an individual. The individuals present for this portion of the Closed Session meeting were:
- **Council Members:** McMillan, Rowland, Searle, Bonner, Crittenden, Park
 - **Others:** Dustin Grabau, Jon Woodard, Heber Lefgren
- iv. **ACTION TAKEN:** At 6:00PM, Councilmember Park made a motion to **“leave the Closed Session and go into public hearing.”** Councilmember Crittenden seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☐	☒
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☒	☐

PUBLIC HEARING 6:00PM

1. DISCUSSION AND CONSIDERATION OF RESOLUTION 25-13 REGARDING COST-OF-LIVING AND SALARY ADJUSTMENTS FOR COUNTY ELECTED AND EXECUTIVE OFFICER POSITIONS – HEBER LEFGREN

(VIDEO TIME STAMP: 01:22:46)

- A. **SUMMARY:** Heber Lefgren explained that as part of the annual budget process, the county has historically adjusted the following year's salary of its employees in order to account for an increase in cost-of-living and to remain competitive in its hiring and retention efforts. As part of the FY 2026 Budget, Wasatch County included funds to provide all staff with a 3.0% COLA increase (effective January 1, 2024). Dustin Grabau noted that the elected officials are on a benchmark wage. Currently the Assessor, Treasurer, Clerk-Auditor, Recorder and Surveyor receive 100% of the benchmark wage. Council receives one third of the benchmark wage. Sheriff and the Attorney receive a certain amount over 100% of the benchmark with the Attorney being the highest paid elected official for Wasatch County.

- i. **ACTION TAKEN:** Councilmember McMillan asked if there were any public comments. Xela Thomas gave public comment in opposition for increasing the Sheriff's wage. Joe Coombs gave public comments for concern in increased budget amount.
- ii. **ACTION TAKEN:** Councilmember Park made a motion to **“approve resolution 25-13 regarding cost-of-living and salary adjustments.”** Councilmember Rowland seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☐	☒	☒	☐	☒
NAY:	☐	☐	☒	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☒	☐

2. DISCUSSION AND CONSIDERATION OF RESOLUTION #25-14 REGARDING THE ADOPTION OF THE WASATCH COUNTY 2026 BUDGET – DUSTIN GRABAU (VIDEO TIME STAMP: 01:38:46)

A. **SUMMARY:** Dustin Grabau, Wasatch County Manager, explained that since the initial discussion of the 2025 Tentative Budget, no adjustments in the 2026 Budget were made. If the 2026 Budget were to be adopted, the Wasatch County's 2025 All-Fund Budget would appropriate \$129.18 M in expenditure and authorize 297 positions among 25 county funds (as summarized in Attachment A and B). The General Fund, which is the largest of those funds, would include a budget of \$52.16 M with 240 authorized positions. Dustin explained how the property tax system works for properties in the State of Utah emphasizing that additional growth in collected taxes comes from new growth and not from current home values increasing. Council discussed new positions in the Sheriff's Office and level of priorities for new positions. Council recommended moving the consideration of the adoption for the 2026 budget to the December 17th meeting.

- i. **ACTION TAKEN:** Councilmember McMillan asked if there were any public comments. Joe Coombs gave public comments in support of Sheriff Office funding request. Xela Thomas gave public comment in opposition to funding the Sheriff's Office.
- ii. **ACTION TAKEN:** Councilmember Park made a motion to **"continue resolution 25-14 to the regular agenda item on December 17th."** Councilmember Bonner seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☐	☒
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☒	☐

MEETING ADJORNMENT

(VIDEO TIME STAMP: 02:33:52)

- i. **ACTION TAKEN:** Councilmember Searle made a motion to **"adjourn the meeting."** Councilmember Bonner seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☐	☒
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☒	☐

Karl McMillan

KARL MCMILLAN/CHAIRMAN

Joey D. Granger

JOEY D. GRANGER/CLERK/AUDITOR

