



WASATCH COUNTY COUNCIL MEETING MINUTES

MINUTES FOR NOVEMBER 05, 2025

THE WASATCH COUNTY COUNCIL MET IN REGULAR SESSION LIVE AND BY ON-LINE WEDNESDAY, NOVEMBER 05, 2025, IN THE WASATCH COUNTY COUNCIL CHAMBERS LOCATED IN THE WASATCH COUNTY ADMINISTRATIVE BUILDING AT 25 NORTH MAIN, HEBER CITY, UTAH 84032

A video recording of the meeting may be viewed by using the Wasatch County Website (<https://docs.wasatch.utah.gov/OnBaseAgendaOnline/>) and selecting the desired meeting.

CALL TO ORDER

(VIDEO TIME STAMP: 00:00:54)

- A. **SUMMARY:** The meeting was called to order at 4:00 P.M. by Councilmember McMillan with the following members in attendance:

COUNCILMEMBER	PRESENT	ABSENT
Karl McMillan (Council Chair & Seat F Councilmember)	☒	☐
Erik Rowland (Council Vice Chair and Seat C Councilmember)	☒	☐
Luke Searle (Seat A Councilmember)	☒	☐
Colleen Bonner (Seat B Councilmember)	☒	☐
Kendall Crittenden (Seat D Councilmember)	☒	☐
Mark Nelson (Seat E Councilmember)	☒	☐
Spencer Park (Seat G Councilmember)	☐	☒

PRAYER/REMARKS

(VIDEO TIME STAMP: 00:01:14)

- A. **SUMMARY:** A remark and prayer was provided by Councilmember Nelson.
- i. **ACTION TAKEN:** No official action was taken.

PLEDGE OF ALLEGIANCE

(VIDEO TIME STAMP: 00:02:54)

- A. **SUMMARY:** The Pledge of Allegiance was led by Councilmember Rowland.

- i. **ACTION TAKEN:** No official action was taken.

PUBLIC COMMENT

(VIDEO TIME STAMP: 00:03:17)

- A. **SUMMARY:** Councilmember McMillan asked if there were any members of the public who wanted up-to 3 minutes to provide public comments to the Council on any item not on the agenda.

Randy Crist: Gave comment on new light at coyote canyon and River View Drive has streetlights causing light pollution.

Pam Patrick: Request citizens utilizing the rec center for walking has a fee waived. Veterans on the memorial hill committee would like to be more involved in the operations of Memorial Hill. Pam also raised awareness to the veterans preference state code.

- i. **ACTION TAKEN:** No official action was taken.

CALL FOR AGENDA ITEMS

(VIDEO TIME STAMP: 00:13:45)

- A. **SUMMARY:** Councilmember McMillan asked if there were any topics to be added as a future agenda item. No requests were made.

Dustin Grabau:

Agreement with Summit County & Wakara Ridge developer & Wasatch County.

UDOT plans to present in January.

Trail exemption on Lake Creek Road discussion on November work meeting.

Mark Nelson:

Heritage Days event presentation by Dallin Koecher on November work meeting

Luke Searle:

Wasatch FFA on November work meeting or regular meeting.

- i. **ACTION TAKEN:** No official action was taken.

APPROVAL OF MINUTES

(VIDEO TIME STAMP: 00:21:57)

1. APPROVAL OF MINUTES – OCTOBER 08, 2025

(VIDEO TIME STAMP: 00:21:57)

A. **SUMMARY:** Councilmember McMillan asked if there were any requested changes to the October 08, 2025, Draft Minutes. No changes were proposed for October 8, 2025.

- i. **ACTION TAKEN:** Councilmember Nelson made a motion to “**approve all three minutes with the correction to October 15, 2025**” Councilmember Crittenden seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☐
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☒

2. APPROVAL OF MINUTES – OCTOBER 15, 2025

(VIDEO TIME STAMP: 00:21:57)

A. **SUMMARY:** Councilmember McMillan asked if there were any requested changes to the October 15, 2025, Draft Minutes. Councilmember Crittenden requested correction to the first item to apply an X in the aye boxes for all councilmembers except Councilmember Crittenden who was excused.

- i. **ACTION TAKEN:** Councilmember Nelson made a motion to “**approve all three minutes with the correction to October 15, 2025**” Councilmember Crittenden seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☐
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☒

3. APPROVAL OF MINUTES – OCTOBER 29, 2025

(VIDEO TIME STAMP: 00:21:57)

A. **SUMMARY:** Councilmember McMillan asked if there were any requested changes to the October 29, 2025, Draft Minutes. No changes were proposed for October 29, 2025.

- i. **ACTION TAKEN:** Councilmember Nelson made a motion to “**approve all three minutes with the correction to October 15, 2025**” Councilmember Crittenden seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☐
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☒

COUNCIL ITEMS

(VIDEO TIME STAMP: 00:24:27)

1. DISCUSSION AND CONSIDERATION OF LETTER OF SUPPORT FOR THE DWR LAND ACQUISITION – JOLENE ROSE (VIDEO TIME STAMP: 00:24:27)

A. **SUMMARY:** Jolene Rose, explained that by law they are required to notify the county of land being acquired within the county boundary and request a letter of support from the council to submit to the governors office. Jolene explained the land acquisition would increase acreage to the Wallsburg Wildlife Management Area but will continue grazing efforts by seller.

- i. **ACTION TAKEN:** Councilmember Crittenden made a motion to “**provide a letter of support to DWR**” Councilmember Searle seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☐
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☒

2. DISCUSSION AND CONSIDERATION OF TRAILS ARTS AND PARKS TAX GRANT RECOMMENDATION – ALESE OVERLY & LUKE SEARLE (VIDEO TIME STAMP:00:31:34)

A. **SUMMARY:** Alese Overly, Chair of the Trails Arts and Parks Advisory Board, presented a financial report from 2023–2025, project tracking, and presented the fall 2025 recommendation. Alese noted that most of the special conditions have been resolved since the publishing of the council agenda. Councilmember Rowland and Searle suggested the TAP Board and Parks and Rec Board communicate future park project. Councilmember Searle requested marketing assistance for the projects to ensure TAP funds are recognized.

- i. **ACTION TAKEN:** Councilmember Rowland made a motion to “**approve the amount listed in the recommended amounts in the TAP Tax funding**” Councilmember Bonner seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☐
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☒

3. DISCUSSION/CONSIDERATION ON RESOLUTION #25-12 UCIP ANNUAL MEMBERSHIP – JOELL ROWLEY (VIDEO TIME STAMP: 00:52:29)

A. **SUMMARY:** Dustin Grabau, Wasatch County Manager, recommended that JoEll Rowley is reappointed to the Utah Counties Indemnity Pool with Jim Kaiserman as an alternative representative. Dustin explained the Utah Counties Indemnity Pool is part of our insurance and that JoEll is the risk manager in the County Attorney's Office.

i. **ACTION TAKEN:** Councilmember Rowland made a motion to **"pass resolution 25-12 as presented"** Councilmember McMillan seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☐
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☒

4. DISCUSSION AND CONSIDERATION OF ASSESSOR ADJUSTMENT (SECONDARY TO PRIMARY FOR 2024) - JERRY JONES

(VIDEO TIME STAMP: 00:53:43)

A. **SUMMARY:** Jerry Jones, representative of the Wasatch County Clerk/Auditor's Office, presented an error where a property was assessed as secondary instead of primary. The correction would be a \$3,231.65 refund. Councilmember Searle requested future forms be redesigned for easier understanding and to appear more professional.

i. **ACTION TAKEN:** Councilmember Searle made a motion to **"approve the assessor adjustment in the amount of \$3,231.65."** Councilmember Bonner seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☐
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☒

5. BOE RECOMMENDATION FOR 4TH ROUND - JERRY JONES

(VIDEO TIME STAMP: 00:56:32)

A. **SUMMARY:** Jerry Jones, representative of the Wasatch County Clerk/Auditor's Office, presented the 4th round of the boe hearings totaling \$18,703,968 in taxable value change. Council discussed improvements that could be made to future reports for easier understanding. Council recommended future spreadsheets be submitted in an easier to read format.

- i. **ACTION TAKEN:** Councilmember Searle made a motion to “**approve recommendations for the 4th round of Board of Equalization appeals.**” Councilmember Rowland seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☐
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☒

6. INTRODUCTION AND INITIAL OVERVIEW OF THE 2026 TENTATIVE BUDGET DOCUMENT IN PREPARATION FOR A NOVEMBER 12TH WORK SESSION MEETING AND THE DECEMBER 4TH PUBLIC HEARING MEETING – HEBER LEFGREN

(VIDEO TIME STAMP: 01:04:42)

- A. **SUMMARY:** Heber Lefgren, Wasatch County Assistant County Manager, presented the 2026 tentative budget. Heber explained that the purpose of today’s presentation is to give a high-level overview of the tentative budget in preparation for the November work meeting. At the November work meeting further discussion into the details of the budget will be had. Councilmembers Crittenden and McMillan noted two corrections on page 7 and 11 from 2025 tentative budget to 2026 tentative budget.

- i. **ACTION TAKEN:** Councilmember Rowland made a motion to “**accept the tentative budget**” Councilmember Bonner seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☐
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☒

7. FIRST READING OF ORDINANCE 25-17 ENACTING A COUNTY RECORDS MANAGEMENT AND DATA PRIVACY PROGRAM IN COMPLIANCE WITH THE UTAH GOVERNMENT DATA PRIVACY ACT (GDPA) (U.C.A. § 63A-19-101, ET SEQ.) – DON WOOD

(VIDEO TIME STAMP: 01:12:17)

- A. **SUMMARY:** Don Wood explained a full overview of what the GRAMA system is noting that a large part of the GRAMA system is records management and data privacy. The program also includes building record retention policies specific to county departments. Don explained the state has given all municipalities 7 years to complete the program and due to the scope of the project will most likely take 7 years to complete.

- i. **ACTION TAKEN:** Councilmember Crittenden made a motion to “**set the first reading of ordinance 25-17 for today and the second reading for November 19th**” Councilmember Rowland seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☐
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☒

8. REVIEW AND APPROVAL OF WASATCH COUNTY’S RECORDS MANAGEMENT AND DATA PRIVACY PROGRAM POLICY– DON WOOD

(VIDEO TIME STAMP: 01:32:34)

- A. **SUMMARY:** Don Wood, Information Systems Director, presented a draft policy for records management and data privacy based on ordinance 25-17. The policy sections were explained and discussed. Noted was the County Manager and Assistant County Manager will develop a procedure and best practices needed to comply with the policy.

- i. **ACTION TAKEN:** No official action was taken.

COUNCIL/BOARD REPORTS

(VIDEO TIME STAMP: 01:41:07)

- A. **SUMMARY:** Councilmember McMillan asked if there were any council/board report to be presented.

Councilmember Nelson provided the following report:

- Monday November 10th, 2025 at 5PM in the WC Admin Lower Conference Room will host a memorial hill committee meeting.

Councilmember Rowland provided the following report:

- Jordanelle Ridge Open Space meeting update.
- Meeting with Dallin from HVTED on vision.

Councilmember Crittenden provided the following report:

- Day of Thanksgiving from the Wasatch Community Foundation
- MAG 2025 Annual Report
- Wasatch & Summit Counties kNOw poverty summit.
- Revise the senior advisory board to two year terms.

Councilmember Searle provided the following report:

- Parks and Rec tour report.
- Coat drive.

- i. **ACTION TAKEN:** No official action was taken.

MANAGER'S REPORT

(VIDEO TIME STAMP: 01:51:51)

1. CONSIDERATION OF APPOINTING A MEMBER TO THE DEPUTY SHERIFF MERIT COMMISSION – DUSTIN GRABAU (VIDEO TIME STAMP: 01:51:51)

- A. **SUMMARY:** Dustin Grabau explained that the county attorney and himself conducted four interviews for the vacancy position on the deputy sheriff merit commission system that expires in 2027.

- i. **ACTION TAKEN:** Councilmember McMillan made a motion to “accept Charles Huyck for the deputy sheriff merit commission” Councilmember Nelson seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☐
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☒

- B. **SUMMARY:** Dustin Grabau, Wasatch County Manager, extended an invitation from the Wasatch County Sheriff to attend the swearing in ceremony of deputies.

CLOSED SESSION – AS NEEDED

(VIDEO TIME STAMP: 01:54:22)

- A. **SUMMARY:** Councilmember McMillan indicated that there was no need for a Closed Session.

- i. **ACTION TAKEN:** No official action was taken.
- ii. **ACTION TAKEN:** Councilmember Searle made a motion to “recess until a little after 6PM” Councilmember Rowland seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☐
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☒

PUBLIC HEARINGS 6:08PM

1. **PETE GILLWALD, REPRESENTING SK HART ENGINEERING LLC, REQUESTS A ZONE MAP AMENDMENT TO ANNEX AN APPROXIMATELY 4 ACRE PARCEL LOCATED AT 1889 W ALPINE AVENUE INTO THE JORDANELLE SPECIALLY PLANNED AREA (JSPA) OVERLAY ZONE WITH A LAND USE DESIGNATION OF RESIDENTIAL MEDIUM DENSITY**

(RMD). DUE TO NOTICING REQUIREMENTS, THIS ITEM NEEDS TO BE CONTINUED TO THE NOVEMBER 19TH MEETING. (DEV-9502) – DOUG SMITH **(VIDEO TIME STAMP: 01:55:36)**

A. **SUMMARY:** Dustin Grabau, Wasatch County Manager, requested that item 1 and 2 listed on the agenda for public hearing be continued until the third meeting in November.

i. **ACTION TAKEN:** Councilmember Crittenden made a motion to “**move item 1 and 2 to the third meeting in November**” Councilmember Bonner seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☐
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☒

2. PETE GILLWALD, REPRESENTING SK HART ENGINEERING LLC, REQUESTS MASTER PLAN, PHYSICAL CONSTRAINTS ANALYSIS AND DENSITY DETERMINATION APPROVAL FOR A 36-UNIT CONDO PROJECT ON 4 ACRES LOCATED IN SECTION 24, TOWNSHIP 2S, RANGE 4E IN THE JORDANELLE SPECIALLY PLANNED AREA (JSPA) OVERLAY ZONE. DUE TO NOTICING REQUIREMENTS, THIS ITEM NEEDS TO BE CONTINUED TO THE NOVEMBER 19TH MEETING. (DEV-10549) – DOUG SMITH **(VIDEO TIME STAMP: 01:55:36)**

A. **SUMMARY:** Dustin Grabau, Wasatch County Manager, requested that item 1 and 2 listed on the agenda for public hearing be continued until the third meeting in November.

i. **ACTION TAKEN:** Councilmember Crittenden made a motion to “**continue both items to the third meeting in November**” Councilmember Bonner seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☐
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☒

3. DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 25-03, A RESOLUTION ADOPTING AND IMPOSING IMPACT FEES BASED ON AN IMPACT FEE FACILITIES PLAN AND IMPACT FEE ANALYSIS. – ERIC HALES & SUSIE BECKER

i. **ACTION TAKEN:** This item was on a Wasatch County Fire Protection Special Service District agenda that took place on the same day November 5th, 2025 @6PM.

MEETING ADJOURNMENT

(VIDEO TIME STAMP: 01:56:20)

A. **SUMMARY:** Councilmember Rowland asked to adjourn the meeting.

- i. **ACTION TAKEN:** Councilmember Rowland made a motion to “adjourn the meeting”
Councilmember Bonner seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☒	☒	☒	☐
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☐	☐	☐	☒

Karl McMillan

KARL MCMILLAN/CHAIRMAN

Joey D. Granger

JOEY D. GRANGER/CLERK/AUDITOR

