



PUBLIC NOTICE is hereby given that the County Council of Wasatch County will hold a **REGULAR** session in the Council Chambers in the County Administration Building, 25 North Main, Heber City, Utah, commencing at 4:00 PM, Wednesday, July 2, 2025.

The public is welcome to attend and participate in this meeting real-time either in-person or by joining the Zoom Webinar.

Online Zoom Webinar attendance is available using a suitable network device or via a phone using the information below:

Please click the link below to join the webinar:

<https://wasatchcounty.gov/openmeeting>

Webinar ID: 836 6999 8961

Passcode: 551430

Or Telephone:

1-346-248-7799 or 1-669-900-6833 or 1-253-215-8782 or 1-312-626-6799 or 1-646-558-8656 or 1-301-715-8592

Webinar ID: 836 6999 8961 Password: 551430

A recording of the meeting may also be viewed afterwards by using the Wasatch County Website (<https://docs.wasatch.utah.gov/OnBaseAgendaOnline/>) and selecting the desired meeting.

Public participation (*comments and questions*) in this meeting will be accepted in-person, via email or online Zoom Webinar attendance. Emails will be accepted up to meeting time. Emails need to be sent to publiccomment@wasatch.utah.gov.

WASATCH COUNTY COUNCIL

DATE: Wednesday, July 2, 2025

Order of Agenda Items Subject to Change without Notice

Prayer/Remarks Luke Searle

Pledge of Allegiance Spencer Park

Public Comment

Call for Agenda Items

Approval of Minutes

- 1 Approval of Minutes June 11th, 2025
- 2 Approval of Minutes June 12th, 2025
- 3 Approval of Minutes June 18th, 2025

Council

- 1 Discussion and Consideration of updates to the Wasatch County Trails, Arts, and Parks grant guidelines and scoring criteria - Dustin Grabau
- 2 Consideration of a county-sponsored annual Heritage event in September 2025 - Dallin Koecher & Mark Nelson

- 3 Second reading of Ordinance #25-05 adding regulations of operations on E-Bikes and other motorized vehicles - Doug Smith
- 4 Discussion and Consideration of Resolution 25-06 amending policy 165-002: Memorial Hill - Dustin Grabau
- 5 Discussion and Presentation of 2025 Transient Room Tax and Restaurant Tax regulations - Dustin Grabau

Council/Board Reports

Manager's Report

Closed Session - As Needed

- 1 Purchase, Exchange or Lease of Property
- 2 Pending or Reasonably Imminent Litigation
- 3 The Character, Professional Competence, or Physical or Mental Health of an Individual

Public Hearings 6:00

June 27, 2025


Joey D. Granger
Clerk/Auditor



THE PUBLIC IS INVITED TO PARTICIPATE IN ALL COUNTY COUNCIL MEETINGS.
In compliance with the American with Disabilities Act, individuals needing special accommodations during this meeting should notify
Wendy McKnight 435-657-3193 at least one day prior to the meeting.
This agenda is also available on the County Internet Website at <http://www.wasatch.utah.gov> and on Utah State's Website at
www.utah.gov.

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WASATCH COUNTY COUNCIL MEETING MINUTES

MINUTES FOR JUNE 18, 2025

THE WASATCH COUNTY COUNCIL MET IN REGULAR SESSION LIVE AND BY ON-LINE WEDNESDAY, JUNE 18, 2025, IN THE WASATCH COUNTY COUNCIL CHAMBERS LOCATED IN THE WASATCH COUNTY ADMINISTRATIVE BUILDING AT 25 NORTH MAIN, HEBER CITY, UTAH 84032

A video recording of the meeting may be viewed by using the Wasatch County Website (<https://docs.wasatch.utah.gov/OnBaseAgendaOnline/>) and selecting the desired meeting.

CALL TO ORDER

(VIDEO TIME STAMP: 00:00:07)

- A. **SUMMARY:** The meeting was called to order at 4:00 P.M. by Councilmember McMillan with the following members in attendance:

COUNCILMEMBER	PRESENT	ABSENT
Karl McMillan (Council Chair & Seat F Councilmember)	☒	☐
Erik Rowland (Council Vice Chair and Seat C Councilmember)	☐	☒
Luke Searle (Seat A Councilmember)	☒	☐
Colleen Bonner (Seat B Councilmember)	☐	☒
Kendall Crittenden (Seat D Councilmember)	☒	☐
Mark Nelson (Seat E Councilmember)	☒	☐
Spencer Park (Seat G Councilmember)	☒	☐

PRAYER/REMARKS

(VIDEO TIME STAMP: 00:00:34)

- A. **SUMMARY:** A prayer was provided by Councilmember Crittenden.

- i. **ACTION TAKEN:** No official action was taken.

PLEDGE OF ALLEGIANCE

(VIDEO TIME STAMP: 00:01:39)

- A. **SUMMARY:** The Pledge of Allegiance was led by Councilmember Searle.
- i. **ACTION TAKEN:** No official action was taken.

PUBLIC COMMENT

(VIDEO TIME STAMP: 00:02:02)

- A. **SUMMARY:** Councilmember McMillan asked if there were any members of the public who wanted up-to 3 minutes to provide public comments to the Council on any item not on the agenda.

There were no individuals who asked to make a public comment.

- i. **ACTION TAKEN:** No official action was taken.

CALL FOR AGENDA ITEMS

(VIDEO TIME STAMP: 00:02:16)

- A. **SUMMARY:** Councilmember McMillan asked if there were any topics to be added as a future agenda item. No requests were made.

Dustin Grabau: Bob Adams, Wasatch County Assessor, has identified a new state requirement that the Board of Equalization go through training. The State Tax Commission needs 90 minutes to do this training.

Dustin Grabau: Asked if the council preferred to hold the interlocal meeting in July at the admin building or the senior center. The council indicated hosting it at the senior center is preferred.

Luke Searle: Adopt a Manager and Director's formal review. Will aim to have something to present in July.

Kendall Crittenden: Reminded staff of Councilmember Searles request to discuss TRT and Short-term rental sometime in July.

Christopher Grange: Requested further discussion and potential action regarding the emergency access road at Wasatch View.

- i. **ACTION TAKEN:** No official action was taken.

APPROVAL OF MINUTES

(VIDEO TIME STAMP: 00:08:21)

1. APPROVAL OF MINUTES – JUNE 04, 2025

(VIDEO TIME STAMP: 00:08:21)

A. **SUMMARY:** Councilmember McMillan asked if there were any requested changes to the June 04, 2025, Draft Minutes. No changes were proposed.

i. **ACTION TAKEN:** Councilmember Crittenden made a motion to “**approve the minutes for the June 04, 2025 council meeting as presented**” Councilmember Searle seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☐	☒	☐	☒	☒	☒
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☒	☐	☒	☐	☐	☐

COUNCIL ITEMS

(VIDEO TIME STAMP: 00:09:06)

1. INTERMOUNTAIN HEALTH CARE PRESENTATION – SI HUTT

(VIDEO TIME STAMP: 00:09:06)

A. **SUMMARY:** Si Hutt, Intermountain Health Care Hospital President, presented on the hospital's charity plan. Si explained that they are nonprofit healthcare, and gave an overview on taxes vs community benefit, community health needs assessment, 2024 highlights, level 4 trauma hospital, recognition awards received throughout the nation and state, and community board members. Since last year new physicians have been recruited and are continuing to be recruited which increases the services being provided to the community.

i. **ACTION TAKEN:** No official action was taken.

2. SECOND READING OF ORDINANCE #25-09 WHICH UPDATES THE COUNTY PROCUREMENT POLICY AS OUTLINED WITHIN CHAPTER 3.05 OF THE COUNTY CODE – RANDY BATES

(VIDEO TIME STAMP: 00:32:56)

A. **SUMMARY:** Randy Bates, Wasatch County Finance Director, explained that he removed the language involving the other entities and added language on page 5 regarding competitive bidding, added language that variance of large purchases from approve budget must be brought to the council, and disposition of surplus real property.

i. **ACTION TAKEN:** Councilmember Park made a motion to “**approve ordinance 25-09 updating the county procurement policy**” Councilmember Crittenden seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☐	☒	☒	☒
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☒	☐	☐	☐

3. BRIEFING ON THE WASATCH COUNTY 2025 1ST QUARTER FINANCIAL REPORT – RANDY BATES

(VIDEO TIME STAMP 00:39:08)

- A. **SUMMARY:** Randy Bates, Wasatch County Finance Director, gave a high-level presentation of the first quarter of the county finances. Randy noted the increase in revenue from the building department and due to the interest rates not decreasing as rapidly so interest revenue is higher than originally anticipated. Randy indicated that the organization is on budget as expected.

- i. **ACTION TAKEN:** No official action was taken.

4. FIRST READING OF ORDINANCE #25-05 ADDING REGULATIONS OF OPERATIONS ON E-BIKES AND OTHER MOTORIZED VEHICLES – DOUG SMITH

(VIDEO TIME STAMP 00:41:25)

- A. **SUMMARY:** Doug Smith, Wasatch County Planning Director, presented what the proposed codes does which adopts the definitions contained in state code, defines the difference classes of E-bikes, speed limit restrictions, helmet restrictions, and more. Council suggested adding a helmet restriction for riders under the age of 18 to the code.

- i. **ACTION TAKEN:** Councilmember Searle made a motion to “**move forward with the second reading of ordinance 25-05 ebike ordinance**” Councilmember Crittenden seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☐	☒	☒	☒
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☒	☐	☐	☐

5. CONSIDERATION OF AWARDING BID FOR A FACILITY ASSESSMENT OF THE CHILDREN’S JUSTICE CENTER – DUSTIN GRABAU

(VIDEO TIME STAMP 00:55:12)

- A. **SUMMARY:** Dustin Grabau, Wasatch County Manager, explained that as directed by the County Attorney, the Wasatch County Children’s Justice Center solicited bids through a request for proposals to complete a facility needs assessment. The needs assessment created a context of understanding for existing programs and spaces and to provide suggestions for an expansion of the existing facility. Bids were solicited in a manner that allows Wasatch County to utilize the same bidder to provide subsequent architectural design for an expansion, though that decision will be made at the completion of the needs assessment. Bids were evaluated according to applicant competence, effective history, and value cost. After initial review, three of the six received bids were selected for interviews. The committee interviewed AJC Architects, CSRA, and Hoffman Architects. The selection committee is recommending the bid be awarded to Hoffman Architects.

- i. **ACTION TAKEN:** Councilmember Searle made a motion to “**approve the recommendation to award the RFP to Hoffman Architects**” Councilmember Park seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☐	☒	☒	☒
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☒	☐	☐	☐

6. SECOND READING OF ORDINANCE #25-08 IMPOSING A TRANSIENT ROOM TAX ON SHORT TERM RENTALS AND ACCOMMODATIONS AS AUTHORIZED IN THE 2025 LEGISLATIVE SESSION – DUSTIN GRABAU

(VIDEO TIME STAMP 00:57:17)

- A. **SUMMARY:** Dustin Grabau, Wasatch County Manager, Dustin Grabau, Wasatch County Manager, explained that this change follows a state code amendment wherein the state originally discussed a half a percent increase but instead adopted a .25% increase and encouraged all counties to increase their TRT tax an additional .25% increase. Revenues could be applied more broadly based on the state code amendments. Councilmember Rowland requested that Dustin present in a future meeting what changed in state code related to TRT tax collection. Dustin explained that adopting the increase this month would allow the rate increase to go into effect for quarter 4 of 2025 and that during the 2026 budgeting process further discussions would continue on what to do with the funds.

- i. **ACTION TAKEN:** Councilmember Nelson made a motion to “**approve the ordinance with the condition that we provide the necessary notification to the Lt. Governor’s office as soon as possible**” Councilmember Park seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☐	☐	☒	☒	☒
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☒	☐	☐	☐

COUNCIL/BOARD REPORTS

(VIDEO TIME STAMP: 01:00:58)

- A. **SUMMARY:** Councilmember McMillan asked if there were any council/board report to be presented.

Councilmember Nelson provided the following report:

- Utah Trail Network meeting discussed parking lots near segment A and the differences between the state park typically charging a fee and UTN not allowing fee collection.

- Rachel Kahler attended a conference where it was mentioned that they encourage Wasatch County to create a historic position.

Councilmember Crittenden provided the following report:

- Email from Jason Glidden searching for participants for the self-help homes located on 1200 Southfield Road.
- Park and Rec interview committee to get together and create interview questions.

Councilmember Searle provided the following report:

- Attending congregate meal at senior center and intends to spread education about the senior tax relief program.

- i. **ACTION TAKEN:** No official action was taken.

MANAGER'S REPORT

(VIDEO TIME STAMP: 01:12:54)

- A. **SUMMARY:** Councilmember McMillan asked if there were any manager's report to be presented. Dustin Grabau, Wasatch County Manager indicated there was no report.

- i. **ACTION TAKEN:** No official action was taken.

CLOSED SESSION – AS NEEDED

(VIDEO TIME STAMP: 01:12:58)

- A. **SUMMARY:** Councilmember McMillan indicated that there was a need for a closed session this evening regarding: (1) Purchase, Exchange or Lease of Property; (2) Pending reasonably and imminent litigation.

- i. **ACTION TAKEN:** Councilmember Crittenden made a motion to **"leave our regular session and go into Closed Session to discuss Property, Litigation, and Personnel."** Councilmember McMillan seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☐	☒	☒	☒
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☒	☐	☐	☐

- ii. **ACTION TAKEN:** The County Council met in a Closed Session to discuss the topic of "Purchase, Exchange or Lease of Property." The individuals present for this portion of the Closed Session meeting were:
- **Council Members:** McMillan, Rowland, Searle, Crittenden, Nelson, and Park
 - **Others:** Dustin Grabau, Wendy McKnight, Scott Sweat, Tierra Cooper, and Richard Breitenbeker

iii. **ACTION TAKEN:** The County Council met in a Closed Session to discuss the topic of "Pending reasonably and imminent litigation." The individuals present for this portion of the Closed Session meeting were:

- **Council Members:** McMillan, Rowland, Searle, Crittenden, Nelson, and Park
- **Others:** Dustin Grabau, Wendy McKnight, Scott Sweat, Tiarra Cooper and Richard Breitenbeker.

iv. **ACTION TAKEN:** At 6:23PM, Councilmember Searle made a motion to "leave the Closed Session and adjourn." Councilmember Rowland seconded the motion. The motion carried with the following vote:

	McMillan	Rowland	Searle	Bonner	Crittenden	Nelson	Park
AYE:	☒	☒	☒	☐	☒	☒	☒
NAY:	☐	☐	☐	☐	☐	☐	☐
ABSTAIN/ ABSENT:	☐	☐	☐	☒	☐	☐	☐

Karl McMillan
KARL MCMILLAN/CHAIRMAN

Joey D. Granger
JOEY D. GRANGER/CLERK/AUDITOR

