

**Wasatch County Parks & Recreation SSD #21
Board Meeting
March 8, 2022
Minutes**

Attendance:

Jeff Wade, Chairman (Zoom)
Kendall Crittenden, Member
Steve Farrell, Member
Danny Goode, Member
Mark Nelson, Member
Spencer Park, Member

Tom Bonner, Director
Heath Coleman, Asst. Director
Erik Lappe, Director of Programming
Doug Smith, Director, Event Center
Laurie Duke, Admin. Assistant
Mike Winward, Senior Center Director
Dustin Grabau, County Manager
Ken Okerlund, IT Specialist

Absent:

Marilyn Crittenden, Vice-Chair

Board Chairman, Jeff Wade called the meeting to order at 3:23 p.m.

Minutes:

Tom Bonner presented the minutes for February 8, 2022.

Board Member, Mark Nelson made a motion to approve the minutes for February 8, 2022.
Board Member, Kendall Crittenden, seconded the motion. Motion passes with the following vote:

AYE:	Board Chairman, Jeff Wade
AYE:	Board Member, Kendall Crittenden
AYE:	Board Member, Steve Farrell
AYE:	Board Member, Danny Goode
AYE:	Board Member, Mark Nelson
AYE:	Board Member, Spencer Park
NAY:	None
ABSENT:	Board Vice-Chair, Marilyn Crittenden

Warrants:

Tom Bonner presented the warrants for February 5, 2022 through March 4, 2022 in the amount of \$83,378.51.

Board Member, Steve Farrell made a motion to approve the warrants for February 5, 2022 through March 4, 2022 in the amount of \$83,378.51.

Board Member, Mark Nelson seconded the motion. Motion passes with the following vote:

AYE: Board Chairman, Jeff Wade
AYE: Board Member, Kendall Crittenden
AYE: Board Member, Steve Farrell
AYE: Board Member, Danny Goode
AYE: Board Member, Mark Nelson
AYE: Board Member, Spencer Park

NAY: None
ABSENT: Board Member, Marilyn Crittenden

Senior Center Update:

Tom reported that things are going well at the Senior Center. Tom commented that Director, Mike Winward, is in attendance today if anyone had any questions. Tom stated that we are getting more and more requests for Meals on Wheels and our driver is extremely busy, so we have an ad out now for a part-time driver. Steve asked if we could get another truck and Tom responded that we have two trucks already so we are in good shape equipment-wise. We are looking for someone to deliver between 20 to 30 meals, so Jill will have about 55 to 60 meals to deliver and that will allow her to spend a little more time with the people. Danny asked how long it takes and Mike responded that it takes Jill about 6 to 7 hours. The part-time person would start at 9:00 a.m., pick up the truck at the county shed, pick up the meals at the Senior Center and deliver. Mike estimated they would work from about 9:00 a.m. to noon.

Kendall asked if we were limited on how many people we can accept for Meals on Wheels. Mike stated that there is a limit and we are not there yet, but with the way the county is growing we could reach our limit. Steve asked how much money we budget and Tom answered that we budget about \$80,000. a year for meals at the center.

Tom reported that they hired Candie Bonner back as the Activities Coordinator and she started yesterday. Kendall asked if they were advertising for more kitchen help and Tom said that they are. Tom commented that the whole staff is pretty much versed in every area so most positions can be interchangeable, which is a really good thing.

Tom stated that they are hiring a full-time employee as a Food Manager to be over all the concession areas, the three at the park and two at the Events Complex. There is an ad out for that now. He said that he is confident that the money the concessions bring in will pay for this position and all the help they will need. He stated that we do have a couple of people interested in this position. The good thing about this is that if, and when, something does come down the line at the Senior Center, we have someone on staff. He explained that they are just trying to get ahead of the game when it comes to food, because food is not an easy thing to deal with. Tom and Mike both stated that they hope the current food staff at the Senior Center will continue to work for a very long time, but they are just trying to get a plan in place for the future.

Event Complex:

Tom reported that by tomorrow, or Thursday, he should have a bid package for Cowboy City. Troy is just putting the final touches on that now and then Tom will meet with Dustin on that. Steve suggested that once we have the bid package we have one last coordination meeting with the Railroad, Heber Light & Power, and Heber City to make sure everything matches.

Kendall said that this came up at the last Heber Light & Power meeting and they are aware of it. Tom said that he met with Jason, before he gave all the information to Troy, and they are on board with running the power and terminating it for us. He said they will probably bid it out to Wasatch Electric, Probst Electric or someone.

Mark commented that if we have a coordination meeting he would like Don Taylor there for trails. Kendall commented that Rachel has a vision of having a Food Plaza there for Food Trucks in the area that Heber Light & Power are now using for storage.

Tom stated that there are two parts to the project. He would like to start the dump station right away to get that in place before State Finals Rodeo and then the rest of the construction would start the day after the fair. Kendall asked if the plan was to have a large dump station that the public can use. Tom explained that the two-way dump station would be open to anyone to dump for a fee. He said that he thinks the only place to dump in the county is at the state park. Tom reported that out of the 269 spaces, 68 will have full hook-ups and 201 will only have water and power. The dump station will be off of 650 South, on the west side.

Tom also reported that all of his staff have been re-certified in First Aid and CPR.

Jeff asked if there were any other questions or comments. There were none.

Board Member, Mark Nelson made a motion to adjourn. Board Member, Kendall Crittenden seconded the motion. Motion passes with the following vote:

AYE:	Board Chairman, Jeff Wade
AYE:	Board Member, Kendall Crittenden
AYE:	Board Member, Steve Farrell
AYE:	Board Member, Danny Goode
AYE:	Board Member, Mark Nelson
AYE:	Board Member, Spencer Park
NAY:	None
ABSENT:	Board Vice-Chair, Marilyn Crittenden

Meeting was adjourned at 3:37 p.m.