

**Wasatch County Parks & Recreation SSD #21
Board Meeting
May 10, 2022
Minutes**

Attendance:

Jeff Wade, Chairman	Tom Bonner, Director
Marilyn Crittenden, Vice-Chair (Zoom)	Heath Coleman, Asst. Director
Kendall Crittenden, Member	Amaria Scovil, Rec. Center Director
Steve Farrell, Member	Erik Lappe, Programming Director
Danny Goode, Member, (Zoom)	Jon Provost, Event Center Director
Mark Nelson, Member	Doug Smith, Grounds Superintendent
Spencer Park, Member	Laurie Duke, Admin. Assistant
	Dustin Grabau, County Manager
	Ben Marvin, IT Specialist

Board Chairman, Jeff Wade called the meeting to order at 3:30 p.m.

Minutes:

Tom Bonner presented the minutes for April 12, 2022.

Board Member, Steve Farrell made a motion to approve the minutes for April 12, 2022. Board Member, Kendall Crittenden, seconded the motion. Motion passes with the following vote:

AYE:	Board Chairman, Jeff Wade
AYE:	Board Vice-Chair, Marilyn Crittenden
AYE:	Board Member, Kendall Crittenden
AYE:	Board Member, Steve Farrell
AYE:	Board Member, Mark Nelson
AYE:	Board Member, Spencer Park
NAY:	None
ABSTAIN:	Board Member, Danny Goode (Not in attendance at April 12 th meeting)

Warrants:

Tom Bonner presented the warrants for April 8, 2022 through May 4, 2022 in the amount of \$109,274.06.

Steve asked Tom if there were any items that stand out and Tom responded that we made the initial payment for the Demolition Derby so they can start getting things purchased. Other than that, the bigger items are mostly pass through items. Kendall asked about the Sysco charges and Tom replied that he would explain that under our discussion on Vendor Policy.

Board Member, Mark Nelson made a motion to approve the warrants for April 8, 2022 through May 4, 2022 in the amount of \$109,274.06. Board Member, Spencer Park seconded the motion. Motion passes with the following vote:

AYE:	Board Chairman, Jeff Wade
AYE:	Vice-Chair, Marilyn Crittenden
AYE:	Board Member, Kendall Crittenden
AYE:	Board Member, Steve Farrell
AYE:	Board Member, Danny Goode
AYE:	Board Member, Mark Nelson
AYE:	Board Member, Spencer Park
NAY:	None

Vendor Policy:

Tom reported that they have developed a Vendor Policy for all of our vendors that will be selling food or merchandise at our events. We have an application to approve the vendors. The person taking care of that is Isabele Dupes. Isabele is our new Food Manager. Tom explained, in response to Kendall's previous question, that since we now have a food manager we are purchasing food for our concessions and that is the reason Sysco is showing up on our warrants. Kendall said that Sysco is a pass through item and Tom confirmed that it is.

Steve asked why we hired a person for that position and Tom answered that we have struggled to get people to do it. Our last vendor, Hide Out Steakhouse, gave notice to opt out of their contract after the fair last year. We put out an RFP and no one applied to do our concessions. Tom reminded the Board that we talked about doing the concessions in house numerous times over the years. He stated that we had this discussion again last January and decided to go this route.

Tom believes that the money we bring in will cover our costs of this position. Isabele will handle all five concession stands, two at the Event Center and three at the Baseball Parks. She is very knowledgeable and has connections in the food industry. She ran a successful business with her own food truck in the past. She is confident she can get people to help her run the concessions during the fair. Kendall asked if we will still use different groups to help and Tom replied that we would.

Steve asked about the permits and Tom answered that Isabele is required to have her food and managers permit. This allows her to oversee the others working, however, if they work more than one event they have to have their food handler's permit as well. Tom commented that she has done three events so far and things have gone well. Tom is very confident in her abilities.

Department Update:

Tom reported that the turf at the Rec. Center is being replaced right now. This is something that was in the MOU and needed to be done. He said that the bid actually came in lower than what was budgeted.

Tom stated that we are preparing for the Memorial Day Celebration. Heath explained that it will be the same as the past two years at Vets Park, across from the train, on Monday, May 30th, 8:00 a.m. to 8:00 p.m. Invitations are being sent out to the veterans and asking them to gather at 10:00 a.m. for a group picture and a small gift to recognize their service. People can bring signs to display. Two flag poles have been put in place by the memorial rock at Vets Park and we are just working on getting electricity so they can be lit up.

As far as programming, we have soccer, baseball and softball going now. This year in soccer we have over 1,000 participants for the first time ever.

In April, we had UBRA Barrel Race at the Event Center. We did 350 to 400 runs per day for three days. This past weekend we had the Wasatch High School Club Rodeo and we have the Junior High State Rodeo Finals coming up May 25th through May 28th. The High School State Rodeo Finals will be June 6th through June 11th so things are really busy with all our programs and events going on.

Steve asked if we had heard anything about our bid for the High School State Rodeo Finals and Jon Provost answered that they will award the bid at the finals this year. Jon feels confident with our facilities and reported that when they come to our chapter rodeo, he is told it is the best rodeo all year.

Tom reported that tomorrow they will start digging trenches for the Dump Station.

Mark asked about the bench on Memorial Hill. Amaria responded that it is a stone bench, which was done by Delta Stone. They gave us a really good deal and engraved it with Terry Edward's name and recognized his service to our country and Memorial Hill. It was placed last summer. The new bench that is there is unrelated and was done by Public Works.

Mark commented that at the railroad they brought in dirt and put it around the fence posts and smoothed out the area. Tom responded that it looks good and he appreciates that.

Kendall asked about clean up on 3rd West and Tom said that is our responsibility and he would have the parks crew take care of that.

Danny asked Tom if he could attend the County Council meeting tomorrow so they could have a closed session to discuss personnel and Tom answered that he would attend.

Jeff asked if there were any other questions or comments, there were none.

Spencer Park made a motion to adjourn. Kendall Crittenden seconded the motion. Motion passes with the following vote:

AYE: Board Chairman, Jeff Wade
AYE: Vice-Chair, Marilyn Crittenden
AYE: Board Member, Kendall Crittenden
AYE: Board Member, Steve Farrell
AYE: Board Member, Danny Goode
AYE: Board Member, Mark Nelson
AYE: Board Member, Spencer Park

NAY: None

Meeting was adjourned at 3:48 p.m.

Minutes prepared by Laurie Duke