Wasatch County Parks & Recreation SSD #21
Board Meeting
July 12, 2022
Minutes

Attendance:

Jeff Wade, Chairman
Marilyn Crittenden, Vice-Chair
Kendall Crittenden, Member
Steve Farrell, Member
Danny Goode, Member
Mark Nelson, Member

Heath Coleman, Asst. Director
Amaria Scovil, Rec. Center Director
Jon Provost, Event Center Director
Erik Lappe, Program Director
Mike McKee, Grounds Superintendent
Mike Winward, Sr. Citizen Director
Dustin Grabau, County Manager
Heber Lefgren, Asst. County Manager
Ken Okerlund, IT Specialist
Laurie Duke, Admin. Assistant

Excused:

Spencer Park, Board Member
Tom Bonner, Director

Jeff Wade called the meeting to order at 3:15 p.m.

Minutes:

Heath Coleman presented the minutes for June 14, 2022.
Board Member, Mark Nelson made a motion to approve the minutes for June 14, 2022. Board Member, Steve Farrell, seconded the motion. Motion passes with the following vote:

AYE:	Marilyn Crittenden, Board Vice-Chair
AYE:	Kendall Crittenden, Board Member
AYE:	Steve Farrell, Board Member
AYE:	Danny Goode, Board Member
AYE:	Mark Nelson, Board Member
NAY:	None
ABSENT:	Spencer Park, Board Member
ABSTAIN:	Jeff Wade, Chairman (Not in attendance at June 14, 2022 meeting)

Warrants:

Heath Coleman presented the warrants for June 9, 2022 through July 7, 2022 in the amount of $160,862.78.

Board Member, Steve Farrell made a motion to approve the warrants for June 9, 2022 through July 7, 2022 in the amount of $160,862.78. Board Member, Kendall Crittenden seconded the motion. Motion passes with the following vote:

AYE:	Jeff Wade, Chairman
AYE:	Marilyn Crittenden, Vice-Chair
AYE:	Kendall Crittenden, Board Member
AYE:	Steve Farrell, Board Member
AYE:	Danny Goode, Board Member
AYE:	Mark Nelson, Board Member
NAY:	None
ABSENT:	Spencer Park, Board Member

<u>Adoption of Policy Number 145-001 Acceptable Code of Conduct for Patrons:</u>
Heath distributed copies and presented Policy Number 145-001 Acceptable Code of Conduct for Patrons. Dustin commented that it is the same policy as the county. Heath explained that this gives our employees guidance on how to handle situations when a patron behaves in an unacceptable way. It outlines appropriate behavior for both staff and patrons. This will be posted at our facilities.

Board Member, Danny Goode, made a motion to approve the Adoption of Policy Number 145-001 Acceptable Code of Conduct for Patrons as presented. Board Vice-Chair, Marilyn Crittenden, seconded the motion. Motion passes with the following vote:

AYE:	Jeff Wade, Chairman
AYE:	Marilyn Crittenden, Vice-Chair
AYE:	Kendall Crittenden, Board Member
AYE:	Steve Farrell, Board Member
AYE:	Danny Goode, Board Member
AYE:	Mark Nelson, Board Member
NAY:	None
ABSENT:	Spencer Park, Board Member

<u>Adoption of Wasatch County Policies Specific to Wasatch County Parks & Recreation SSD #21</u>:
Heath distributed copies and presented Policy Number 210-0001 Adoption of Wasatch County Policies Specific to Wasatch County Parks & Recreation SSD #21. Heath explained that this is the same policy that was adopted in the previous meeting for Solid Waste.

Board Vice-Chair, Marilyn Crittenden, made a motion to approve the Adoption of Wasatch County Policies Specific to Wasatch County Parks & Recreation SSD #21. Board Member, Kendall Crittenden, seconded the motion. Motion passes with the following vote:

AYE:	Jeff Wade, Chairman
AYE:	Marilyn Crittenden, Vice-Chair
AYE:	Kendall Crittenden, Board Member
AYE:	Steve Farrell, Board Member
AYE:	Danny Goode, Board Member
AYE:	Mark Nelson, Board Member
NAY:	None
ABSENT:	Spencer Park, Board Member

Discussion on Event Center and Grandstand Maintenance:
Dustin reported that he has had discussions with Tom regarding preventative maintenance at the Event Center and grandstands. He said that instead of doing irregular, deeper maintenance they would like to do more regular upkeep maintenance, the idea being it will be lower costs in the long run. They have talked about doing a seal on the surface to prevent some of the wear and tear.

The concern is that we have impact funds available but they are not allowed for maintenance. They have discussed the possibility where instead of using TRT funds to entirely fund Cowboy City, using some Impact Fee funds, along with TRT funds for Cowboy City. Then we could use some TRT funds for maintenance on the facilities which would keep us in the guidelines of what Impact Fees can be used for.

Heath explained that this maintenance is for the indoor and outdoor arenas at the Event Center, so caulking would be used for the indoor arena and caulking and sealing for the outdoor arena. It would be for the seam areas only and has a 10 year guarantee.

There was some discussion on whether a motion was needed to authorize use of some Impact Fees for Cowboy Village. It was decided that, for now, they just wanted to bring the issue to the attention of the Board. This will be an agenda item for our next Board Meeting on August 9th.

Director's Report

County Fair Assignments:
Heath reported that the County Fair preparations are well under way. Things are going very well. Both nights of the Derby are sold out. Saturday night Rodeo is a sell out and Friday is getting close. Our goal for Thursday night's Rodeo is to sell 2,500 tickets and right now we are at about 1,500. Tomorrow we will start our big marketing push and generally that is where we see our big numbers come in. The entire schedule for the fair has been coordinated and set.

Heath presented the work schedule for the County Council, County Manager and Assistant County Manager. The schedule is as follows:

Date	Event/Location	Time
Monday, August 1st	Party in the Park (SFP) Serve Hot Dogs	Be there at 5:45 p.m.
Wednesday, August 3rd	BBQ Dinner (SFP) Serve	Be there at 5:45 p.m.
Saturday, August 6th	Parade – 600 West 300 South	Be there at 3:45 p.m.

Heath will coordinate parade ride for the council. Heath will also get a picture of Heber Lefgren to be used on the Jumbo Tron at Derby & Rodeo.

Steve asked if they have met with the people doing the Derby since this is their first Derby. Heath responded that they have been meeting weekly with Ryan Simpson and Brad Bowman, of Destructive Behavior, and have been very impressed with them.

Steve asked about the contestant book for the Rodeo and Jon Provost answered that it is closed and we have some big names coming. Steve asked if we have raised the purse and Jon answered that we have not. Jon thinks we will be ok through next year on that.

Steve asked if the Grand Marshals had been selected and Heath replied that the Grand Marshals for this year are Ed & Barbara Kelly. He said that they were selected about a month ago and were humbled and honored. They have already attended the Miss Wasatch Pageant that was held on June 25th. Miss Wasatch for 2022 is Charlee Budd. Kendall commented that the Miss Wasatch Pageant was very well done. Heath stated that we have Amaria and her volunteers to thank for that.

Steve asked if we stayed local or went outside for the Rodeo Queen Contest. Jon answered that we went outside. Jon explained that 3 years ago we decided to go outside to get any kind of numbers and that Chris Price has done a magnificent job with that. Steve asked if we had any local representation and Jon said that the Jr. & Princess Divisions are all local, so in future years we will have local contestants coming up. Jon said that our Queen is an exceptional young lady that will represent us well.

Doug Smith Retiring:

Heath reported that after 42 years, Doug, our Grounds Superintendent, has announced his retirement. He has been a very loyal employee and has put his life into his job. Heath invited the council to attend his retirement luncheon on Wednesday, August 20th at the Event Center.

Jeff asked if there were any other questions or comments.

Mark Nelson asked about the cost of fireworks listed in the warrants for the Derby and Rodeo. He said that he thought it was a very good price. Heath responded that Danny Edwards does a great job and gives us a good deal. Heath stated that the fireworks are a pass through because Redmond Salt sponsors the fireworks.

There were no other questions or comments.

Kendall Crittenden made a motion to adjourn. Marilyn Crittenden seconded the motion. Motion passes with the following vote:

AYE:	Jeff Wade, Chairman
AYE:	Marilyn Crittenden, Vice-Chair
AYE:	Kendall Crittenden, Board Member
AYE:	Steve Farrell, Board Member
AYE:	Danny Goode, Board Member
AYE:	Mark Nelson, Board Member
NAY:	None
ABSENT:	Spencer Park, Board Member

Meeting was adjourned at 3:34 p.m.

Minutes prepared by Laurie Duke