

**Wasatch County Parks & Recreation SSD #21  
Board Meeting  
November 8, 2022  
Minutes**

**Attendance:**

Marilyn Crittenden, Vice Chair  
Kendall Crittenden, Board Member  
Steve Farrell, Board Member  
Danny Goode, Board Member  
Spencer Park, Board Member

Tom Bonner, Director  
Heath Coleman, Asst. Director  
Jon Provost, Event Ctr. Director  
Amaria Scovil, Rec. Ctr. Director  
Erik Lappe, Programs Director  
Laurie Duke, Admin. Assistant  
Mike Winward, Director, Sr. Citizens Center  
Dustin Grabau, County Manager  
Mike Davis, MIDA Coordinator  
Ben Marvin, IT Specialist

**Excused:**

Jeff Wade, Chairman  
Mark Nelson, Board Member

Meeting was held at the Senior Citizen Center due to voting taking place at the County Administrative Building.

Spencer Park called the meeting to order at 3:18 p.m. (Marilyn Crittenden, Vice –Chair came after the meeting started.)

**Minutes:**

Minutes could not be approved at the beginning of the meeting because there was not a quorum to approve them as Steve Farrell was absent at the October 11, 2022 meeting.

**Warrants:**

Tom Bonner presented the warrants for October 6, 2022 through November 5, 2022 in the amount of \$180,676.68.

Spencer asked if anyone had any questions on the warrants. There were none.

Board Member, Danny Goode made a motion to approve the warrants for October 6, 2022 through November 5, 2022 in the amount of \$180,676.68. Board Member, Steve Farrell seconded the motion. Motion passes with the following vote:

AYE: Kendall Crittenden, Board Member  
AYE: Steve Farrell, Board Member  
AYE: Danny Goode, Board Member  
AYE: Spencer Park, Board Member

NAY: None

ABSENT: Jeff Wade, Chairman  
Marilyn Crittenden, Vice-Chair (Came later to this meeting)  
Mark Nelson, Board Member

**2023 Preliminary Budget:** (See attached Budget Summary)

Tom distributed copies of the 2023 Proposed Budget & Budget Summary. Tom explained that our tax rate went down to .000193 for 2023 which computes to \$2,334,376. He then reviewed each line item in the revenue section of the Budget Summary.

Charge for Services of \$1,317,200. is our programs such as: baseball, basketball, soccer, park rental, Event Center rental, etc. Kendall asked why that went down about \$200,000. Tom answered that was due to the ARP money.

Misc. Revenue of \$503,000 is stall rentals, concessions, Cowboy City, once it is in place, and sponsorships. The Transfer from County Fund 44 for \$561,038. is the money we get for operation and maintenance from Transient Room and Restaurant Tax. Transfer from County Fund 46 of \$150,000. is for the county fair from Restaurant Tax. Outside Contributions of \$14,500. consists of a \$10,000. Scholarship for High School Rodeo from Heber City and \$4,500. from an e-cigarette grant. That puts the total revenue at \$4,880,114.

Expenditures total \$4,880.114 with almost all of it in the Parks & Recreation line. Tom did take out the Demolition Derby of \$160,000. The detailed breakdown is on page 7 of the budget. The majority of this is salary and benefits. For the wage study increase we budgeted 7% and plan to use about 5%.

Tom said that the Demolition Derby will cost about \$160,000., but last year we brought in about \$250,000. The Rodeo cost is about \$180,000. and we brought in about \$220,000. Kendall asked about the \$72,500. in concessions, since there has not been any amount budgeted in the past and Tom said that came from our fund balance. So far this year we have brought in about \$130,000. so he is very happy with the way concessions have gone this year.

For 2022, our goal was to put about \$150,000. back in fund balance, but with the ARP fund money he anticipates we will be able to put in about \$750,000.

Tom asked if there were any other questions on the budget. There were none. He said that if anyone had any questions before December 12<sup>th</sup> to call him.

Kendall Crittenden, Board Member made a motion to set a Public Hearing for the 2023 Budget for December 13, 2022 at 6:00 p.m. Spencer Park, Board Member seconded the motion. Motion passes with the following vote:

AYE: Marilyn Crittenden, Vice-Chair  
AYE: Kendall Crittenden, Board Member  
AYE: Steve Farrell, Board Member  
AYE: Danny Goode, Board Member  
AYE: Spencer Park, Board Member

NAY: None  
ABSENT: Jeff Wade, Chairman  
Mark Nelson, Board Member

#### **Minutes – October 11, 2022:**

Since we now had enough members to approve the minutes, Kendall Crittenden, Board Member made a motion to approve the minutes from October 11, 2022. Marilyn Crittenden, Vice-Chair seconded the motion. Motion passes with the following vote:

AYE: Marilyn Crittenden, Vice-Chair  
AYE: Kendall Crittenden, Board Member  
AYE: Danny Goode, Board Member  
AYE: Spencer Park, Board Member

NAY: None  
ABSENT: Jeff Wade, Chairman  
Mark Nelson, Board Member  
ABSTAIN: Steve Farrell, Board Member (Absent at October 11, 2022 Mtg.)

#### **Director's Report:**

Tom asked Mike Winward to give an update on the Senior Citizen Center. Mike reported that attendance is up for lunches and activities and things are going very well.

They are getting a new dishwasher, which they are really excited about. They used the other one for 17 years. They are using the existing budget to pay for it.

Mike commented that when other groups, outside of our county, visit they are very impressed with our facility. Dustin asked Mike if he had talked to anyone with High Valley Transit and Mike said he had not, but he talked to Kendall. Kendall said that he spoke with Carolyn and gave her the contact information and suggested that they give a presentation at a congregational meal.

Kendall asked about the applications for the Advisory Board. Mike responded that he has some. It was decided that they will make an announcement for the applications at the congregational

Thanksgiving meal on November 17<sup>th</sup>, then advertise for two weeks. Tom will then meet with Dustin and bring names to the Board Meeting in December.

Tom thanked Mike for the amazing job he is doing. He said that the seniors are using and enjoying the facility and our numbers are way up.

Spencer asked if there were any other questions. There were none.

Vice-Chair, Marilyn Crittenden made a motion to adjourn. Board Member, Kendall Crittenden seconded the motion. Motion passes with the following vote:

|      |                                  |
|------|----------------------------------|
| AYE: | Marilyn Crittenden, Vice-Chair   |
| AYE: | Kendall Crittenden, Board Member |
| AYE: | Steve Farrell, Board Member      |
| AYE: | Danny Goode, Board Member        |
| AYE: | Spencer Park, Board Member       |

|         |                           |
|---------|---------------------------|
| NAY:    | None                      |
| ABSENT: | Jeff Wade, Chairman       |
|         | Mark Nelson, Board Member |

Meeting was adjourned at 3:36 p.m.

Minutes prepared by Laurie Duke