

**Wasatch County Parks & Recreation SSD #21
Board Meeting
December 13, 2022
Minutes**

Attendance:

Jeff Wade, Chairman (Zoom for 1st Part)
(In attendance for Public Hearing)
Marilyn Crittenden, Board Member
Kendall Crittenden, Board Member
Steve Farrell, Board Member
Danny Goode, Board Member
(Zoom for Public Hearing)
Spencer Park, Board Member

Tom Bonner, Director
Heath Coleman, Asst. Director
Jon Provost, Event Ctr. Director
Amaria Scovil, Rec. Ctr. Director
Erik Lappe, Programs Director
Laurie Duke, Admin. Assistant
Dustin Grabau, County Manager
Travis Dial, IT Specialist

Excused:

Mark Nelson, Board Member

Jeff Wade called the meeting to order at 3:06 p.m.

Minutes:

Tom Bonner presented the minutes for November 8, 2022. Jeff asked if anyone had any questions. There were none. Spencer Park made a motion to approve the minutes for November 8, 2022. Marilyn Crittenden seconded the motion. Motion passes with the following vote:

AYE: Marilyn Crittenden, Vice-Chair
AYE: Kendall Crittenden, Board Member
AYE: Steve Farrell, Board Member
AYE: Danny Goode, Board Member
AYE: Spencer Park, Board Member

NAY: None

ABSENT: Mark Nelson, Board Member

ABSTAIN: Jeff Wade, Chairman (Was absent on Nov. 8, 2022)

Warrants:

Tom Bonner presented the warrants for November 6, 2022 through December 8, 2022 in the amount of \$166,601.50. Jeff asked if there were any questions on the warrants. There were none.

Kendall Crittenden made a motion to approve the warrants for November 6, 2022 through December 8, 2022 in the amount of \$166,601.50. Marilyn Crittenden seconded the motion. Motion passes with the following vote:

AYE: Jeff Wade, Chairman
AYE: Marilyn Crittenden, Vice-Chair
AYE: Kendall Crittenden, Board Member
AYE: Steve Farrell, Board Member
AYE: Danny Goode, Board Member
AYE: Spencer Park, Board Member

NAY: None
ABSENT: Mark Nelson, Board Member

2023 Preliminary Budget:

Tom stated that there weren't any changes to the 2023 Preliminary Budget that he presented at the last Board Meeting. He asked if anyone had any questions or if they wanted further explanation on any item. No one had any questions. Tom stated that this will be the budget he will present at the Public Hearing tonight at 6:00 p.m.

CJC Event Center Discussion:

Tom reported that the reason we did not hold the Children's Justice Center Gingerbread Event at the Event Center this year was due to problems with the floor that we lay down. Steve asked if the entire floor has problems and Jon Provost responded that yes all the edges fold up and it creates a trip hazard. Jon stated that the floor had a life expectancy of 7 years, so we have definitely got more use from it than we should have.

Steve asked what Jon thought would be the approximate cost and Jon guessed about in the \$200,000. range. Steve thinks the floor has been an asset and we should pursue getting a new one. Tom asked if the Board wanted him to reach out to Paul Sweat, from the school district, since we put down the floor for their graduation ceremony every year and some of their wrestling tournaments. Kendall thought that was a good idea. Steve asked if we charge the school district and Tom answered that we do not charge for graduation. We do charge some for the wrestling tournaments, but it is more of an exchange of services.

Dustin asked Tom to explain a little about the MOU. Tom stated that in our MOU we are putting funds aside to purchase a new floor, but it will take awhile, however we can shift funds around to accommodate more immediate needs. That is what we did with the turf replacement this year.

Danny asked Jon if the company will give any credit or buy back the old floor and Jon said that he will check on that.

Steve asked Tom to bring an approximate cost for the floor at the next meeting because he feels we should get moving on that.

Resolution 22-02 Setting the Holiday Schedule for Wasatch County Parks & Recreation SSD #21:

Tom asked them to review the Holiday Schedule for 2023 that was provided in their packet.

Marilyn asked if it was the same as the County Holiday Schedule and Tom answered that yes, it is the same.

Kendall Crittenden made a motion to adopt Resolution 22-02 setting the holiday schedule for Wasatch County Parks & Recreation Special Service District #21 for the 2023 calendar year.

Steve Farrell seconded the motion. Motion passes with the following vote:

AYE: Jeff Wade, Chairman
AYE: Marilyn Crittenden, Vice-Chair
AYE: Kendall Crittenden, Board Member
AYE: Steve Farrell, Board Member
AYE: Danny Goode, Board Member
AYE: Spencer Park, Board Member

NAY: None

ABSENT: Mark Nelson, Board Member

Resolution 22-03 Setting the date and time for Wasatch County Parks & Recreation SSD #21 Board Meeting and related matters:

Steve commented that there will be new board members next year and so we will need to make sure the dates and times work for them. Dustin stated that it needed to be set for the January meeting, so we need to adopt it and then if there needs to be changes they can be made in that meeting.

Spencer Park made a motion to adopt Resolution 22-03 setting the date and time for Wasatch County Parks & Recreation SSD #21 Board Meeting and related matters.

Danny Goode seconded the motion. Motion passes with the following vote:

AYE: Jeff Wade, Chairman
AYE: Marilyn Crittenden, Vice-Chair
AYE: Kendall Crittenden, Board Member
AYE: Steve Farrell, Board Member
AYE: Danny Goode, Board Member
AYE: Spencer Park, Board Member

NAY: None

ABSENT: Mark Nelson, Board Member

Jeff asked if there were any other questions or concerns. There were none.

Marilyn made a motion to dismiss and continue this meeting at the Public Hearing at 6:00 p.m.

Spencer Park seconded the motion. Motion passes with the following vote:

AYE: Jeff Wade, Chairman
AYE: Marilyn Crittenden, Vice-Chair
AYE: Kendall Crittenden, Board Member
AYE: Steve Farrell, Board Member
AYE: Danny Goode, Board Member
AYE: Spencer Park, Board Member

NAY: None
ABSENT: Mark Nelson, Board Member

Meeting was dismissed at 3:19 p.m. to continue at the Public Hearing at 6:00 p.m.

Public Hearing

Jeff Wade continued the previous Board Meeting and welcomed everyone to the Public Hearing at 6:27 p.m.

Approval of 2023 Budget:

Tom presented the Parks & Recreation 2023 Budget. He stated that the budget has not changed from when he presented the preliminary budget. He commented that we had some revenues from the Arp funds this year that we will not have in 2023. He stated that the tax rate for this year was .000264, for 2023 it will be .000193, this gives us about \$160,000. more with the growth.

He reported that our new Concessions Program this year went better than expected. He said we did about \$125,000. in concessions and we still have a couple events for this year. He said he expects our Rec. Center revenue to be up about \$75,000. this year. Our Tennis Program is going great again this year and we are anticipating about \$25,000. to \$28,000. in additional revenue. One of the big increases is that our Mountain Valley Stampede Rodeo went to 3 days this year so our revenue went up about \$30,000. Sponsorships are up about \$35,000. this year, so we have budgeted accordingly.

He stated that in expenditures we are anticipating a little over a million dollars in surplus revenue to go toward the fund balance. He commented that he is excited about that because he's never been able to say that in the past 27 years he has worked for Parks & Rec. He stated that the Advisory Board has done some really good work in the past couple of years and with Dustin being on that Board they've been able to figure some things out. This year there should be about \$185,000. in additional revenue, but we put that in the employee increase line because we don't know what is going to happen when the wage study comes in. What isn't used for the wage study will be transferred to the fund balance.

Tom stated the Parks & Recreation 2023 Budget for Total Revenues is \$4,880,114. and Total Expenditures is \$4,880,114. He offered to discuss any questions. Jeff asked if anyone had any questions. There were none.

Tom presented Resolution 22-05 approving the 2023 Parks & Recreation SSD #21 Budget.

Jeff then opened up the meeting for the Public Hearing. There weren't any questions or comments from anyone in attendance or online, so Jeff closed the Public Hearing.

Marilyn Crittenden made a motion to approve Resolution 22-05 approving the 2023 Parks & Recreation SSD #21 Budget. Kendall Crittenden seconded the motion. Motion passes with the following vote:

AYE:	Jeff Wade, Chairman
AYE:	Marilyn Crittenden, Vice-Chair
AYE:	Kendall Crittenden, Board Member
AYE:	Steve Farrell, Board Member
AYE:	Danny Goode, Board Member (Zoom)
AYE:	Spencer Park, Board Member
NAY:	None
ABSENT:	Mark Nelson, Board Member

Tom asked if anyone had any questions on Fund 25 which is our MOU Fund. We have worked with Dustin on that and it is between the County and Parks & Recreation. Tom explained it went up about \$25,000. from last year due to some equipment that was added. There were no questions.

Spencer Park made a motion to adjourn. Marilyn Crittenden seconded the motion. Motion passes with the following vote:

AYE:	Jeff Wade, Chairman
AYE:	Marilyn Crittenden, Vice-Chair
AYE:	Kendall Crittenden, Board Member
AYE:	Steve Farrell, Board Member
AYE:	Danny Goode, Board Member (Zoom)
AYE:	Spencer Park, Board Member
NAY:	None
ABSENT:	Mark Nelson, Board Member

Meeting was adjourned at 6:31 p.m.

Minutes prepared by Laurie Duke