Wasatch County Parks & Recreation SSD #21
Board Meeting
December 10, 2024
Minutes

Attendance:

Kendall Crittenden, Chairman	Tom Bonner, Director
Karl McMillan, Vice-Chairman	Heath Coleman, Asst. Director
Steve Farrell, Board Member	Amaria Scovil, Rec. Center Director
Mark Nelson, Board Member	Taylor Baker, Program Director
Spencer Park, Board Member	Jennifer Bowman, Marketing Coordinator
Luke Searle, Board Member	Laurie Duke, Admin. Assistant
Erik Rowland, Board Member - Zoom	Dustin Grabau, County Manager
	Randy Bates, Finance Director
	Jim Johnson, IT Specialist
	Nancy O'Toole, POSTT

Kendal Crittenden called the meeting to order at 3:06 p.m.

Public Issues for Future Meetings:
Kendall asked if there were any public issues for future meetings. Tom stated that Gavin Peterson, who comes into the Recreation Center all the time, has been chosen to be on the National Wheelchair Basketball Association Team. He has asked about a possible sponsorship to go to Nationals. It was discussed and decided that this should be an agenda item for the County Council meeting in January.

Governing Board Issues for Future Meetings:
Kendall asked if there were any Governing Board issues for future meetings. There were none.

Public Comment:
Kendall asked if there was any public comment. There was none.

Minutes: November 12, 2024:
Tom presented the minutes for November 12, 2024. Mark Nelson made a motion to approve the minutes for November 12, 2024. Karl McMillan seconded the motion. Motion passes with the following vote:

AYE: Kendall Crittenden
AYE: Karl McMillan
AYE: Steve Farrell
AYE: Mark Nelson
AYE: Erik Rowland
AYE: Luke Searle

ABSTAIN: Spencer Park - Not in attendance at November 12, 2024 meeting.

Warrants:
Tom Bonner presented the warrants from November 7, 2024 through November 21, 2024 in the amount of $65,268.03. Kendall asked if there were any questions on the warrants. There were none.

Karl McMillan made a motion to approve the warrants from November 7, 2024 through November 21, 2024 in the amount of $65,268.03. Spencer Park seconded the motion. Motion passes with the following vote:

AYE:	Kendall Crittenden
AYE:	Karl McMillan
AYE:	Steve Farrell
AYE:	Mark Nelson
AYE:	Spencer Park
AYE:	Erik Rowland
AYE:	Luke Searle

2025 Budget Discussion:
Tom reported that there are not any changes to the 2025 Preliminary Budget that he has already presented and distributed. The total budget for 2025 is $6,839,172.00. He asked if there were any questions. There were none.

2025 MOU Budget Discussion:
Tom reported that the 2025 MOU, Fund 25 is $818,613.00. He asked if there were any questions. There were none.

Director's Report: TPA Grant
Tom announced that Nancy O'Toole is here to report and ask for approval to submit a grant. Nancy explained that the grant is through UDOT and is called a TPA Grant, Technical Planning Assistance Grant. She commented that this is a comprehensive grant and she has written it with great detail. It includes all parks, trails, arts, theatre, Parks & Recreation, transit connections, Heber City, and the railroad. Kendall asked if this will work in conjunction with Parks & Recreation's Master Plan and she answered that it will, along with POSTT and the railroad.

She stated that it is for $125,000. and Dustin Koecher is putting in $50,000. She said that they list about 75 consultants that they pre-approve and then we hire one of them. Kendall asked if any of the consultants on the list are familiar with our area. Nancy responded that Parametrics is on the list and they are aware of our area. She commented that she knows approximately 10 of the consultants listed. She said that she can send that list to Dustin for him to look at. She stated that if we are awarded the grant, we will get the money in July, 2025. The Board approved the grant and thanked Nancy for all of her work to apply for the grant. Nancy stated that she will submit the grant tomorrow, December 11th. The due date is December 12th.

Kendall asked if there were any other questions or comments. There were none.

Steve Farrell made a motion to adjourn the meeting until 6:00 p.m. when we will reconvene for the Public Hearing. Spencer Park seconded the motion. Motion passes with the following vote:

AYE:	Kendall Crittenden
AYE:	Karl McMillan
AYE:	Steve Farrell
AYE:	Mark Nelson
AYE:	Spencer Park
AYE:	Erik Rowland
AYE:	Luke Searle

This portion of the meeting was adjourned at 3:19 p.m.

PUBLIC HEARING

Kendall reconvened the Parks & Recreation Board Meeting to include the Public Hearing at 6:58 p.m. All of the Board Members were in attendance as earlier, except Mark Nelson who was excused.

Tom turned the time over to Randy Bates to review the 2024 Budget Ammendments.

Discussion/Consideration of Resolution 24-02 Approving the Parks & Recreation SSD #21 2024 Budget Amendments:

Randy distributed a copy of the 2024 Amended Budget – Parks & Recreation MOU. He stated that it was never approved in the Parks & Recreation 2024 Budget. Parks & Recreation believed it was in the county budget and the county believed it was in the Parks & Recreation budget and so it got left off of both budgets. Randy explained that, as far as we're concerned, it gets rolled into the Parks & Recreation budget. Even though we keep the MOU portion separate, there is no difference between the MOU budget and the regular Parks & Recreation budget, so they are considered one budget. The total revenue for the MOU budget is $739,405.22 with expenditures also at $739,405.22. He said that we do not anticipate spending all of the funds this year. Randy asked if there were any questions. There were none.

Randy then explained the amendments to the Parks & Recreation 2024 Budget. He stated that we are typically always conservative when we do budgets so we are always under. We are estimating that we will be amending the budget by $638,861.00. He looked at revenues collected so far, which is still conservative, but we are covering all of our expenditures. He commented that it is a catch 22, because we're trying to be conservative but the reality is that if we go over then we get written up for it, so therefore, it requires that we pad the budget. He expressed his opinion that it is stupid, but it's the law and stated he will go on record saying that. Basically, the revenue is there we just need to pump up the expenditures accordingly. He asked if there were any questions. There were none.

Discussion/Consideration of Resolution 24-03 Approving the Parks & Recreation SSD #21 2025 Budget:

Tom reviewed the 2025 budget. He reported that our budgeted revenues for 2025 for property tax is at 2.6 million, which is up from 2.3 million last year, due to growth. Our tax rate fell to .000154. So with prior year's taxes and fee-in-lieu taxes our total is 2.8 million. We received a grant from the Health Department for $4,500. We are expecting an increase of about $60,000. from Sponsorship &

Advertising. By adding a 3rd day to the Derby we estimate that will go up from $325,000. to $425,000. Cowboy City should increase now that we are fully operational and our Stall Rentals should also increase with the events that we have scheduled.

Tom explained that the Contributions & Transfers are Fund 46 for $225,000. which goes for the operation of the county fair. Fund 44 of $1.1 million is funds given to us from the county to help with operation and maintenance. Heber City gives us $10,000. for High School Rodeo Finals for part of the scholarship program that we pass through. We also received a grant from TAP Tax for $150,000. to be split $75,000. for this year and $75,000. for next year. Our total revenues are $6,839,172 for the 2025 budget.

Tom stated that our expenditures have increased for our permanent employees due to the wage study and the 2.5% increase for each employee on their anniversary date and also 2.5% COLA. Our IT costs went up from $135,000. to $162,000. The Derby went up about $100,000. with the third day but we expect revenues to cover that. After factoring in all of our various programs our total expenditures are $6,839,172. for the 2025 budget. Tom said that all in all they were happy with the way the budget turned out for 2025.

Kendall asked if there were any questions on the 2024 budget amendments or the 2025 budget. Luke commented that it looked like 2023 was a banner year for special events and stall rentals compared to other years and asked why. Tom responded that the big event that we did not budget for in 2023 was Skijoring. That event was not scheduled until late in the year and the budget was already done. That turned out to be a huge event. Kendall asked if there were other questions or comments. There were none.

<u>Public Hearing Portion</u>:
Kendall opened the Public Hearing and asked if anyone in attendance or on-line would like to comment on the 2024 Budget Amendments or 2025 Budget. There were no public comments. Kendall closed the Public Hearing and called for a motion to approve Resolution 24-02.

Spencer Park made a motion to approve Resolution 24-02, approving the Parks & Recreation SSD #21 2024 Budget Amendments. Karl McMillan seconded the motion. Motion passes with the following vote:

AYE: Kendall Crittenden
AYE: Karl McMillan
AYE: Steve Farrell
AYE: Spencer Park
AYE: Erik Rowland
AYE: Luke Searle

ABSENT: Mark Nelson

Karl McMillan made a motion to approve Resolution 24-03, approving the Parks & Recreation SSD #21 2025 Budget. Luke Searle seconded the motion. Motion passes with the following vote:

AYE: Kendall Crittenden
AYE: Karl McMillan
AYE: Steve Farrell
AYE: Spencer Park

AYE: Erik Rowland
AYE: Luke Searle

ABSENT: Mark Nelson

<u>Discussion/Consideration of Resolution 24-01 Approving the Parks & Recreation SSD #21 2025 Meeting Schedule</u>:
Tom presented Resolution 24-01 setting the date and time for the Wasatch County Parks & Recreation SSD #21 Board Meetings for the calendar year 2025. It is proposed that the meetings will be held on the second Tuesday of each month at 3:00 p.m. at the Wasatch County Administrative Building located at 25 N Main St., Heber City, UT.

Karl McMillan made a motion to approve Resolution 24-01 as presented. Spencer Park seconded the motion. Motion passes with the following vote:

AYE: Kendall Crittenden
AYE: Karl McMillan
AYE: Steve Farrell
AYE: Spencer Park
AYE: Erik Rowland
AYE: Luke Searle

ABSENT: Mark Nelson

Kendall asked if there were any other comments or questions. There were none.

Spencer Park made a motion to adjourn. Karl McMillan seconded the motion. Motion passes with the following vote:

AYE: Kendall Crittenden
AYE: Karl McMillan
AYE: Steve Farrell
AYE: Spencer Park
AYE: Erik Rowland
AYE: Luke Searle

ABSENT: Mark Nelson

Meeting was adjourned at 7:11 p.m.

Minutes prepared by Laurie Duke