

**Wasatch County Parks & Recreation SSD #21
Board Meeting
April 8, 2025
Minutes**

Attendance:

Colleen Bonner, Board Member
Mark Nelson, Board Member
Spencer Park, Board Member
Erik Rowland, Board Member
Luke Searle, Board Member

Tom Bonner, Director
Heath Coleman, Asst. Director
Jon Provost, Event Center Director
Taylor Baker, Program Director
Jennifer Bowman, Marketing Coordinator
Laurie Duke, Admin. Assistant
Dustin Grabau, County Manager
Randy Bates, Finance Director
Wyatt Finnegan, IT Specialist

Excused:

Kendall Crittenden, Chairman
Karl McMillan, Vice-Chairman

Erik Rowland called the meeting to order at 3:12 p.m.

Erik excused Kendall Crittenden and Karl McMillan.

Minutes: March 11, 2025:

Tom presented the minutes for March 11, 2025. Mark Nelson made a motion to approve the minutes for March 11, 2025. Colleen Bonner seconded the motion. Motion passes with the following vote:

AYE: Colleen Bonner
AYE: Mark Nelson
AYE: Spencer Park
AYE: Erik Rowland
AYE: Luke Searle

ABSENT: Kendall Crittenden
Karl McMillan

Warrants:

Tom presented the warrants from March 6, 2025 through March 26, 2025 in the amount of \$73,334.34. Erik asked if there were any questions. There were none.

Spencer Park made a motion to approve the warrants from March 6, 2025 through March 26, 2025 in the amount of \$73,334.34. Mark Nelson seconded the motion. Motion passes with the following vote:

AYE: Colleen Bonner
AYE: Mark Nelson
AYE: Spencer Park
AYE: Erik Rowland
AYE: Luke Searle

ABSENT: Kendall Crittenden
Karl McMillan

LED change over at Rec. Center, Event Center and Outdoor Arena:

Tom reported that they have been looking at doing a change over to LED lighting for years and feel that it is time to move forward. As of right now it will take about 48 weeks to get the light bulbs, so they want to get started as soon as possible. They have gotten some bids and the cost will be about \$230,000. Tom explained that they are looking to get that money from the reserve funds. The reserve fund balance is 2.1 million dollars and Tom doesn't think that we will have to use much when growth funds are factored in. Tom is asking for approval from this board to do this change over and use reserve funds.

Erik asked if they are expecting to make that money back and Tom replied that they should see a return on investment for the Rec. Center and Event Center in 3 years. He is not exactly sure of the time frame for the outdoor arena. However, we will start saving immediately on the demand charges, which are exorbitant. Tom explained that if the lights on all four fields at Southfield Park were turned on at the same time the demand charge would be about \$2,000. for about \$300. of power. We stagger turning on the lights to help lower the demand charges.

Colleen asked about rebates and Tom responded that the rebates were included in the \$230,000. total cost. Heath stated that the rebates were \$27,000. for the Rec. Center, \$23,000. for the Event Center and \$18,000. for the Outdoor Arena.

Spencer Park made a motion to approve \$230,000. to get LED lights installed in the three locations: Recreation Center, Event Center and Outdoor Arena. Colleen Bonner seconded the motion. Motion passes with the following vote:

AYE: Colleen Bonner
AYE: Mark Nelson
AYE: Spencer Park
AYE: Erik Rowland
AYE: Luke Searle

ABSENT: Kendall Crittenden
Karl McMillan

Director's Report:

Tom gave the board a Ticket Request Form for Derby and Rodeo tickets and asked that they return it to Jodi by May 1st.

Tom reported that he met with Dustin today to start the conversation of property transfers. As of right now, the Parks & Recreation District owns nothing. They only operate and maintain the facilities. Tom explained that he is happy with the situation as it is, but there has been talk over the years about transferring the facilities to clean things up and Dustin is on board with this. The next step would be to meet with Scott Sweat to start the process.

Colleen asked what the advantages would be for transferring the facilities and Dustin answered that basically he would not be Parks & Recreation's landlord anymore and it would simplify things. Dustin said that the money the county spends on capital items will need to be transferred to Parks & Rec., most of which will be TRT funds, which we already do through fund 25.

We also have a MOU with the County and Parks & Recreation, where the county is responsible for fixed costs of the infrastructure such as the roof, floor, etc. Parks & Rec. covers all of the operating and maintenance costs. The MOU is \$805,000. with the Parks & Recreation portion being \$531,000. and County portion \$274,000. Dustin explained that they already give Parks & Recreation the money to pay for the MOU, so now they would just give the other portion that they are retaining for fixed costs.

Colleen clarified that the Parks & Recreation District would still be accountable to this Parks & Recreation Board and that everything would basically stay the same. Both Tom and Dustin replied that the operations and relationship between the County and Parks & Recreation would stay the same. Tom asked Randy Bates, Finance Director, if the property transfer would help clean things up a bit. Randy replied that it doesn't make any difference to him. He stated that they handle the Parks & Recreation District just like all other departments in the county. No one voiced any opposition to beginning the process of the property transfer so the next step will be to meet with County Attorney, Scott Sweat.

Erik asked if there were any other comments or questions. There were none.

Mark Nelson made a motion to adjourn. Luke Searle seconded the motion. Motion passes with the following vote:

AYE:	Colleen Bonner
AYE:	Mark Nelson
AYE:	Spencer Park
AYE:	Erik Rowland
AYE:	Luke Searle

ABSENT:	Kendall Crittenden
	Karl McMillan

Meeting was adjourned at 3:25 p.m.

Minutes prepared by Laurie Duke