Wasatch County Parks & Recreation SSD #21
Board Meeting
October 14, 2025
Minutes

Attendance:

Karl McMillan, Vice-Chairman
Colleen Bonner, Board Member
Mark Nelson, Board Member
Spencer Park, Board Member
Erik Rowland, Board Member
Luke Searle, Board Member

Heath Coleman, Director
Amaria Scovil, Rec. Center Director
Jon Provost, Event Center Director
Dustin Grabau, County Manager
Randy Bates, Finance Director
Wyatt Finnegan, IT Specialist
Don Taylor, Chairman, P&R Advisory Board
Neil Anderton, Vice-Chair, P&R Advisory Board

Excused:
Kendall Crittenden, Chairman

Karl McMillan called the meeting to order at 3:08 p.m.

Public Issues for future meetings:
Spencer Park made a motion to change the Parks & Recreation Board Meeting scheduled for November 11, 2025 to Wednesday, November 12, 2025, at 2:00 p.m. due to the Veteran's Day holiday. Meeting will be held at the Council Chambers, 25 N Main St., Heber. Colleen Bonner seconded the motion. Motion passes with the following vote:

AYE:	Karl McMillan
AYE:	Colleen Bonner
AYE:	Mark Nelson
AYE:	Spencer Park
AYE:	Erik Rowland
AYE:	Luke Searle
ABSENT:	Kendall Crittenden

Governing Board issues for future meetings:
Karl asked if there were any Governing Board issues for future meetings. Luke asked about the Site Tours and retreat that is scheduled for October 29th. Heath stated that we will meet at the Event Center at 3:00 p.m. He said that he will go over the details during Director's Report.

Public Comment:
Karl asked if there were any public comments. There were none.

Minutes – September 9, 2025:
Heath presented the minutes for September 9, 2025. Karl asked if there were any corrections or additions. There were none. Colleen Bonner made a motion to approve the minutes for September 9, 2025. Erik Rowland seconded the motion. Motion passes with the following vote:

AYE:	Karl McMillan
AYE:	Colleen Bonner
AYE:	Mark Nelson
AYE:	Spencer Park
AYE:	Erik Rowland
AYE:	Luke Searle
ABSENT:	Kendall Crittenden

Warrants:
Heath presented the warrants from September 4, 2025 through October 8, 2025 in the amount of $135,284.32. Heath explained that at this time of year our warrants go down. There are no major expenses that aren't pass-through items. The expenditures high-lighted in yellow are pass-through items. Mark Nelson made a motion to approve the warrants from September 4, 2025 through October 8, 2025 in the amount of $135,284.32. Erik Rowland seconded the motion. Motion passes with the following vote:

AYE:	Karl McMillan
AYE:	Colleen Bonner
AYE:	Mark Nelson
AYE:	Spencer Park
AYE:	Erik Rowland
AYE:	Luke Searle
ABSENT:	Kendall Crittenden

Deer Creek Racquet Center:
Heath explained that Councilman Searle was approached by members of the Deer Creek Racquet Center to see if they could be put on our agenda. Heath apologized for the confusion, as he thought they were coming today. Luke commented that due to Fall Break we will have them present at our next meeting on November 12th at 2:00 p.m. Luke said that he will make sure they are aware that the November meeting has been moved to Wednesday due to the Veteran's Day Holiday.

Preliminary Budget for 2026:
Heath asked Wyatt to display our budget on the screens in the County Chambers. Heath explained that page 1 is our revenues, which includes the $270,000. increase from Truth in Taxation. Heath proposed that for Sponsorships we hire a part-time/seasonal employee for the very busy months of summer and early fall. He believes that position will pay for itself, and he has increased the revenues by $25,000. He feels we can easily equal or exceed that.

Our expenditures start on page 2, with the budget for permanent employees at $3,356,000. This includes the new proposed employees: a full-time mechanic, a full-time Event Center crew member, and a part-time marketing employee.

Heath explained that he did something different than we have traditionally done in the past. The first line on page 3 is our TRT fund of $561,000. that our District receives from the County. In the past we have lumped all of that together on this line and then we pay all of our expenditures out of that account until it is gone. This past year, he had Laurie keep track of all the expenditures from that account and ear-marked each one to show which account it should have come from. For 2026 the TRT line shows zero, but those funds are now reflected in the various accounts. Heath felt that since Randy gave us new GL account numbers this year, it would be a good time to pinpoint our expenses better.

Heath pointed out the $292,867. in Buildings & Improvements. This was the LED Retrofit for the Rec. Center, the Event Center, and the Outdoor Arena. Heath believes most of this will be absorbed in the budget and with funds from new growth. Heath also noted the Miscellaneous line at $111,000. That was for the Skate Park construction project. We are waiting for the TAP Tax Board to reimburse us for that. Next year, those items will go back to normal. One last item Heath mentioned was the increase of our Mountain Valley Stampede Rodeo. We added $5,000. prize money to each of the 8 events for a total of $40,000. Our rodeo is considered a "Tour Rodeo" and to stay there and continue to get the best caliber contestants we have to increase our prize money periodically. The increase of $40,000. will be covered in our rodeo revenues.

Heath stated that he is happy with the budget. Total revenues are $7,542,866.20 and total expenditures are balanced at $7,542,866.20. He reiterated that this preliminary budget is with Truth in Taxation included.

<u>MOU Budget</u>:
Heath explained that the Memorandum of Understanding, (MOU), has a total budget of $872,849. We have a very lengthy, detailed document with everything listed for Parks & Recreation. It is split by Parks & Recreation's responsibility and the County's responsibility. The County Council has voted to use TRT funds to pay for the MOU. For 2026, with costs going up, Heath spoke with Dustin to see if we could increase this amount by $68,000. Dustin felt there were enough funds available for this increase, so it is reflected in this total. Colleen verified that none of the MOU funds are in the Parks & Recreation budget and Heath confirmed that was correct.

Mark asked Dustin if these funds are accounted for in the county budget and Dustin answered that yes, they have a reciprocal piece on their end in the TRT fund where total contribution for Parks & Recreation is just under 2 million. He explained that they budget about 2 million for Parks & Recreation and about 2 million for Dallin's group. A lengthy discussion followed on the MOU and Mark questioned if it should even be called a MOU. Dustin responded that it could be called a Facility Maintenance Fund.

<u>Truth in Taxation</u>:
Heath stated that the Truth in Taxation notice has been submitted to Joey and she is taking care of getting it in the newspaper and it will be posted on the Parks & Recreation and County websites.

Erik Rowland made a motion to schedule the Public Hearing on Dec. 9th at 6:00 p.m. in the Council Chambers, 25 N Main St., Heber. Karl McMillan seconded the motion. Motion Passes with the following vote:

AYE:	Karl McMillan
AYE:	Colleen Bonner
AYE:	Mark Nelson
AYE:	Spencer Park
AYE:	Erik Rowland
AYE:	Luke Searle
ABSENT:	Kendall Crittenden

Director's Report
<u>Site Visits</u>:
Heath reminded everyone about the site visits and Strategic Planning Meeting on Wednesday, Oct. 29, 2025. The schedule is as follows:

3:00 – 4:00 p.m.	Meet at the Event Center – Tour the Event Complex and meet staff.
4:00 – 5:00 p.m.	Tour the Recreation Center and meet staff.
5:00 - 6:00 p.m.	Dinner & Strategic Planning Meeting.

<u>IFA Update</u>:
Luke asked Heath for an update on the IFA. Heath reported that he is working with Susie Becker of Zions. He has submitted all of our information, however, at the last Parks & Recreation Advisory Board Meeting it was suggested that we also include the Legacy Trail and Jordanelle Parkway Trail. Heath has submitted the information for the Legacy Trail. He has reached out to Terry Ekker for the information on the Jordanelle Parkway Trail. Heath believes it is a good idea to be doing the IFA study and the Master Plan at the same time.

Karl asked if there were any other questions or comments. There were none.

Spencer Park made a motion to adjourn. Luke Searle seconded the motion. Motion passed unanimously.

Meeting was adjourned at 3:53 p.m.

Minutes prepared by Laurie Duke from public recording.